Save As Send Print Reset

Note: This form is compatible with Acrobat Version 8 or higher. If you're using Acrobat 7, select 'Save As' to save the completed form and then attach it to an email message.

Oregon Department of Justice

Request for Public Records

Public records requests must be made to the government agency that is in possession of those records. This form is for requesting public records that are held by the Oregon Department of Justice. If the records you seek are held by another public body, you should instead request them from that body. Click here for a list of state agencies, here for a list of county governments and here for a list of Oregon cities. Requests for criminal records of individuals generally should be directed to the Oregon State Police.

Requestor Name: _____ Date: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Description of Records:

Other information that could narrow the search such as dates and names:

☐ I would like to inspect the records.
☐ I would like electronic copies of records.
☐ I would like copies of records mailed to me.

Have you made this request to another public agency? ☐ Yes ☐ No

Agency Name: _____

You may submit this form to the Oregon Department of Justice by email, mail or fax to:

Email: PublicRecordsRequests@doj.state.or.us
Mail: Office of the Attorney General, Oregon Department of Justice
1162 Court Street NE, Salem, OR 97301
Fax: 503-378-4017