



**Batterer Intervention Program Advisory Committee  
Meeting Minutes  
December 1, 2016; 9:00 am to 12:00 pm  
Large Conference Room, Promontory Plaza**

**In Attendance:**

Steve Berger, Margaret Braun, Jayne Downing, Melissa Erlbaum, Chris Huffine, Chris Hoy, Eric Mankowski, Becky Orf, Shannon Sivell

**Absent:** Vivien Bliss, Hon. Audrey Broyles, Don Chapin, Jeremiah Stromberg

**Minutes:** Sherree Rodriguez

**Welcome – Shannon Sivell**

Shannon introduced and welcomed Melissa Erlbaum, Executive Director of Clackamas Women's Services, as the newest member of the Batterer Intervention Program Advisory Committee (BIP AC).

**Passing of Hardy Myers – Shannon Sivell**

The AC expressed their sadness at the recent passing of former Attorney General Hardy Myers, also a founding member of the BIP AC. They emphasized the importance of his work in this area and in the State of Oregon, as well as his exemplary character expressed in many ways. The group will send a card of condolence to his family.

**Minutes Approval** – The AC approved the minutes from the meeting on August 4, 2016.

**BIP Complaint Process – Shannon Sivell**

In late August, Shannon and Eric received a formal complaint against an Oregon BIP. This illuminated the need to have a grievance process in place. Shannon and Eric reviewed the complaint, originally received and forwarded from Chris Hoy, of Clackamas County Sheriff's Office. In this event, they contacted the BIP in question and asked them to work with the complainant, to resolve the conflict. Group discussion determined local supervisory authorities (LSA) should be involved in the complaint process. They also determined that complaints would require releasing confidentiality surrounding pertinent issues in order to proceed. The AC will address other questions surrounding this issue in the next meeting.

**ACTION:** Shannon will write a proposed process draft by mid-January to review in the February meeting.

**Position Paper Subcommittee Update – Eric Mankowski**

The AC received a draft of the position paper, Considerations for Women Arrested on Domestic Violence Charges. Becky Orf raised the need to have a similar position paper for males as an important consideration. The AC suggested the recommendations, with which the paper opens, be later in the paper, explaining context first.



**Future Agenda Items**

*Draft Complaint Procedure*

*National BIP Conference Report*

*Preliminary Findings on Study – BIP Standards Implementation*

**Future Meetings:**

Location – Justice Building, 1162 Court St NE, Salem

Meeting times: 9:00 am to 12:00 noon

**2017**

*February 23*

*April 27*

*June 22*

*August 24*

*October 26*

**2018**

*January 25*