



## CAMI Advisory Committee Meeting Minutes

CVSD Conference Room, Suite 150B (Lower Level)  
Tuesday, October 22, 2014, 1:00 p.m. – 4:00 p.m.

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***Committee Members Present:*** Kevin Barton, Carol Chervenak, Kirstin Heydel, Staci Heintzman-Yutzie, Wendi Steinbronn

***Committee Members via Teleconference:*** Stacey Ayers, Elizabeth Heskett Bouressa, Tina Morgan, Tammi Pitzen, Shelly Smith

***CVSD DOJ Staff Present:*** Mike Maryanov, Robin Reimer, Shannon Sivell

***Committee Members Absent:*** Matt Shirtcliff

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### **Welcome and Introductions**

Robin Reimer opened the meeting at 1:00 with introductions. Robin introduced two new members: Staci Heintzman-Yutzie from the Department of Public Safety Standards and Training (DPSST), and Dr. Elizabeth Heskett from PeaceHealth/Kids FIRST in Lane County. Dr. Heskett was invited after the previous AC meeting during which medical providers were discussed, and Staci was invited as an additional law enforcement/training representative as DPSST has helped promote the Karly's Law training. Both connections make good sense for the composition of the Advisory Council. Robin noted that appointment letters would be forthcoming.

### **Minutes**

Wendi moved to approve the July 30, 2014 minutes; Kirstin seconded. Motion approved unanimously.

### **Regional Service Provider Update**

Shelly provided the RSP update. The five RSPs continue to meet regularly via monthly conference call and quarterly in-person meetings.

The Regionals wrapped up 2014 OCFIT trainings with the final round in Bend. The group already is planning for 2015. OCFIT planning involves heavy collaboration among the RSPs, the Network, and CVSD and the group is looking at additional administrative changes to smooth out the process including developing an MOU among the partners. With support from DHS, OCFIT effectively included many child welfare workers this year.



The regionals are getting good feedback and results from the new Karly's Law training. Numbers are high for tracking participation and partners across the state report appreciating the tool as an orientation to Karly's Law for field staff.

### **Network Update**

Tammi Pitzen provided the Network report. The Network is working to expand its reach and role...looking at its role as a chapter and how best to assist centers across the state. They have written grant applications to increase their technology and to increase staff capacity. They're looking forward to their upcoming meeting and working with the Nonprofit Finance Fund to increase financial support for all the centers. Having just wrapped up OCFIT for 2014, the Network is working with the RSPs and CVSD to evaluate OCFIT and plan for next year. In the meantime, over 1,300 people have taken the Karly's Law training on-line. Network coordinator Patty Terzian is keeping Robin apprised of Karly's Law training developments as she is tracking participation through the Network website.

The Network is now working with a new lobbyist and preparing for the upcoming legislative session. This winter, the Network will complete an application for reaccreditation with the NCA.

### **DOJ Update**

Mike Maryanov reported that CVSD continues to work with the CSEC task force, fleshing out plans for a new statewide coordinator position. AC members Kirsten Heydel and Stacey Ayers participate with Shannon on the CSEC task force. Mike doesn't have any specific legislative information to offer the group as far as DOJ priorities go. CVSD will alert the CAMI AC when relevant information becomes clear.

Robin shared that former CAMI grant specialist and ACP coordinator Gail Mavity moved to a new opportunity outside DOJ. The group appreciated Gail and wished her well.

### **CAMI Advisory Council Chairperson**

Robin explained that the AC currently has a vice chair, in Carol Chervenak, but does not have an appointed chairperson after Megan Johnson changed roles. Robin provided the group with information about the CVSD Advisory Committee's leadership structure and asked two big questions:

What role should the chair play?

What role should the vice chair play?

The CAMI AC historically had an ill-defined role for the chair. Carol said that the chair did play a key role in helping to maintain fidelity to CAMI priorities – to help facilitate use-of-funds and grant review discussions moving forward. Tina Morgan explained that when issues with counties arose, when CAMI staff needs an assist from outside CVSD, the chair can help to



validate AC concerns and support the mandates of CAMI funding in the field. The chair can support redirections when MDTs use funds in ways that don't align with the stated use of CAMI funding and also can help when larger scale dysfunction within MDTs need interventions.

Kevin Barton offered that it is helpful to the group for the chair to be someone with CAMI AC history – a historical perspective – especially when responding to counties/MDTs.

Robin reviewed the leadership document with the group. Shelly asked about the duties of the vice chair. Tina recommended that the duties of the chair fall to the vice chair when the chair isn't available.

Tina asked if anyone was interested in being the chair. After a silence, Shelly volunteered. The group supported the idea. Stacey moved to appoint Shelly Smith as the chair of the CAMI AC. Tina seconded. All in favor.

Robin and Shelly will connect after the meeting to start the dialog about roles and priorities. Carol is happy to continue in her role as vice chair and will join Shelly and Robin in the discussion. The group heartily thanked Shelly and Carol for their support of the CAMI AC.

#### **5% Redirect of RSP Funding to OCFIT**

Robin explained that an idea arose from a conversation about how to support OCFIT in 2015. Currently, for 2015, the Network has \$50,000 from a CJA grant to fund OCFIT. There are no other commitments on the table. Even if the contract with PSU isn't renewed, \$50,000 isn't enough to sustain the training. The group asked for a specific budget for how much it costs to run OCFIT. Between CVSD and the Network, there isn't a comprehensive budget yet. There are differences between 2013 and 2014 and projected differences in administration in 2015 as well. Ultimately, the Network's expenses indicate that OCFIT costs approximately 140,000 to convene. Major expenses include trainer training, trainer travel to planning and training sessions, and facility expenses to house the trainings around the state.

There were 85 attendees across the three 2014 trainings, including 37 child welfare workers, 36 law enforcement, and 12 CAIC staff. 100% passed the test on their first attempt. 77 of 85 people returned program evaluations showing strong support for the value of the curriculum and delivery. The training team was very strong in 2014, including expert interviewers from non-RSPs.

Robin anticipates that 2015 OCFIT will cost less than this year because we won't renew the contract with PSU or have a need to create a curriculum, but she still anticipates needing at least 100,000 for three trainings next year.



Given recent conversations, Robin proposed that CVSD take 5% of the 2015-2017 RSP allocation and redirect specifically for OCFIT. She reported that on checking with the RSP directors, there is support among the group for this proposal, although of course, no program wishes for a reduction to their budget.

The group discussed the cost of logistics – travel and lodging and facilities. We need a space large enough to hold the full 30 people, and still have spaces for breakout sessions for peer review and filming. The group also discussed how participants are funded to attend. Some of the RSPs provided training funds to trainees in their regions to offset costs. DOJ reimbursed for registration costs and partial hotel using CAMI administrative dollars.

The group would like to see an OCFIT budget.  
Robin will connect with Patty Terzian to obtain a budget for AC review.

The group discussed that under DOJ's current training requirements for RSPs, there is imbalance among the five regionals. DOJ should try to create equitable funding across the RSPs to sustain their participation in OCFIT. Programs with one interviewer and tiny RSP budget bear a heavy burden to maintain OCFIT.

The group also discussed plans for long-term sustainability. The Network is always looking at sustainability options including advance trainings and expanding to include interviewers from neighboring states who might pay to come to OCFIT. OCFIT needs a sustainability plan and RSP funding from DOJ makes sense because OCFIT is an RSP mandate from DOJ. In essence, shifting 5% isn't cutting RSP budgets but reassigning specific RSP money to support a key RSP Core Service in FI training.

Kevin asked Robin if the RSP directors support the idea that this 5% plan isn't a cut, but is a reallocation to support the service differently. Robin indicated that the directors understand the situation and though would prefer another funding option for OCFIT, can support this plan.

Kevin asked if CVSD / CAMI AC will reduce RSP core service burdens. The RSPs already have the burden of OCFIT. The AC can reevaluate core services; however, funding for OCFIT and support of the training faculty is an immediate priority.

Stacey reminded the group that the 2011 Sensitive Review Report that originally led to the creation of OCFIT included recommendations for recurrent standardized training. This is important for future CJA and other funding and equally important for the CAMI AC that undertook to build and launch OCFIT in 2012-2013.

Shelly moved to approve redirecting 5% of 2015 RSP allocation to support OCFIT directly. Carol seconded. The group approved unanimously.



### **OCFIT and Karly's Law Training Updates**

Much has already been discussed today. Robin told the group that the law enforcement completion rate for the Karly's training has been tremendous. Wendi said that Portland Police Bureau's training unit loaded the video onto their intranet. This makes the video accessible from anywhere. People have been watching, taking the video seriously, talking about it...increased awareness. DPSST's support to offer credit for this training certainly helps the effort!

Last week, Lois Day at DHS sent a letter to all DHS staff encouraging them to watch the video. Initial reports are that child welfare workers are actively participating.

Earlier this week, Robin, Shelly, and Tina presented on the Karly's Law video to Mt Emily's Rural Institute. The Rural Institute is Mt Emily Safe Center's annual regional training to MDT partners across northeast Oregon. This was a great opportunity to discuss the training as well as MDT protocol development and CAMI funding.

Next week, the trio will present at the annual Shoulder to Shoulder conference.

Regarding protocols, Robin wants to query the counties re: where counties keep their protocols. Washington keeps theirs in their law library as they treat it as public information. Kevin indicated that Washington County just updated their MDT protocols. Wendi added that Multnomah will be doing protocol update work later this week.

### **Next Meeting**

The next CAMI Advisory Council meeting is scheduled for December 11, from 1:00 – 4:00 p.m. Robin will use the time to plan for MDT and RSP grant RFAs and Reviews as grant season begins in early 2015.