



Oregon Department of Justice

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Division of Child Support

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oregonchildsupport.gov

September 18, 2014

TO:

CSP # _____
Obligor Name: _____

SUBJECT: Request for Your Consent to Electronic Payment Withdrawal (EPW)

Why am I receiving this request?

[1] As the obligee, your consent for EPW is required.

[2] As the child attending school, your consent for EPW is required.

- This request is being sent to you because the obligor has asked to enroll in our EPW service.
- The Child Support Program (CSP) must get your written agreement to approve this application.

What happens when I provide consent for EPW service?

- The obligor will be allowed to pay support directly from their bank account.
- Once the application is approved, we take the support amount out of the obligor's bank account on the same day(s) each month. Your payment should arrive around the same day(s) each month, depending on holidays and weekends.
- Payment by EPW will replace income withholding.

What happens if I decline to provide consent for EPW service?

- If there is a wage withholding currently in place, it will remain in place.
- The obligor may reapply for EPW after six months of your decline for EPW service.

What if there are insufficient funds in the designated bank account?

- The CSP will make three consecutive attempts at five day intervals to retain the funds.
- If we are unsuccessful in securing the funds within 30 days, the EPW may be cancelled.
- If EPW is cancelled a wage withholding will be issued.

What if there is a modification to my child support case?

- The EPW application allows us to change the withdrawal amount at any time in the future, if your case is modified or your support amount changes.

What about health care coverage?

- Payment by EPW will replace income withholding only for the payment of support. Health care coverage premiums (if any) will still be withheld from the obligor’s wages.

What if I change my mind?

- You may ask that income withholding be reinstated if the withholding would be in the best interest of the child. For income withholding to be reinstated, the CSP or a circuit court would need to:
 - Approve your request, and
 - Make a finding that income withholding is “the method of payment likely to produce consistent support that will reach the child(ren) in the most expedited manner.” OAR 137-055-4060 and OAR 137-055-4080.

Who do I contact if I have more questions?

- You may contact the Financial Services Unit at (800) 850-0228 or visit the Oregon Child Support Program website at: oregonchildsupport.gov

To give us your consent, sign and date this letter and return it to us at:

Oregon Child Support Program
 Division of Child Support
 Attn: Reconciliation Unit, EPW Desk
 PO Box 14320
 Salem OR 97309
 (503) 986-2400
 Fax (503) 986-2416

If we do not receive your consent within 90 days from the date of this letter, we will reject the application. This means the obligor will not be allowed to use the payment method.

CSP#

Signature

Date

The Child Support Program can provide you with information from forms and other notices in _____ your own language free of charge. This also includes Braille, large print, and the use of _____ interpreters. To find out more, contact your child support office.