

**DEPARTMENT OF JUSTICE
DIVISION OF CHILD SUPPORT (DCS)**

**REQUEST FOR EXCEPTION
TO ELECTRONIC DISBURSEMENT ENROLLMENT**

This form is being sent to you in response to your request to keep getting support payments by paper check. Please complete the information below and mail this form to:

**Department of Justice
Division of Child Support
P.O. Box 14320, Salem, OR 97309**

PLEASE PRINT CLEARLY

137-055-6020(3)(b): DCS will disburse support payments by check when specific exceptions apply including the individual's special circumstances, which DOJ will review on a case by case basis based on the criteria of whether the issuance of a paper check would be in the best interest of the child(ren).

Today's Date: _____

Your Name: _____

Your Mailing Address: _____

Your City, State, and Zip Code: _____

Your County of Residence: _____

Please state the reason(s) why you believe getting your support payments electronically would not be in the best interest of the child(ren):

Use additional sheets of paper, if necessary.

This section below is for use by the Oregon Child Support Program only.

**DECISION REGARDING REQUEST FOR EXCEPTION
ELECTRONIC DISBURSEMENT ENROLLMENT**

Date mailed: _____

This notice is to inform you that your request to keep getting support payments by paper check was reviewed by the Child Support Program on _____ and has been:

Approved. You will keep getting your support payments by paper check unless you voluntarily enroll in either Direct Deposit or ReliaCard at a later date.

Denied. Pursuant to OAR 137-055-6020, you must get your support payments through either Direct Deposit in the bank account of your choice, or the ReliaCard debit card. Fill out the enclosed enrollment form and mail it to the Department of Justice, Division of Child Support, P.O. Box 14320, Salem OR 97309. If you do not make a choice within 30 days, you will automatically be enrolled in the ReliaCard Debit Card Program.

Printed Name

Title

Authorized Child Support Program Representative

Date of Decision

If you disagree with the decision, you have the right to file an appeal as provided in ORS 183.484. Your appeal must be filed with the appropriate Oregon Circuit Court within 60 days from the date you receive this letter. You are also required to send a copy of any appeal to the State of Oregon at the address on this form, and to the other party(ies).