

CRIME VICTIMS' SERVICES DIVISION \* CRIME VICTIMS' RIGHTS SECTION  
TASK FORCE ON VICTIMS' RIGHTS ENFORCEMENT  
MEETING MINUTES



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Date: Monday, January 25, 2016

Committee: **Task Force on Victims' Rights Enforcement**

Attendees: Cliff Bacigalupi, Brad Berry, Debra Bridges, Dennis Delsman, Meg Garvin, Seantel Heisel, Dennis Holmes, Jeff Howes, Kim Larson, Denise Pena, Michele Roland-Schwartz, John Stein, Terry Thompson, and Kristin Wings-Yanez  
Guests: Ross Caldwell and Michael Wu

Phone Attendees: Marc Brown, Johanna Costa, Marc Cotter, Kimberly Dailey, Matt English, and Jeff Kosmicki

Staff Attendees: Shannon Sivell, Helen O'Brien, Ronelle Shankle and Sherree Rodriguez

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**Introductions and welcome – Helen O'Brien**

Kristin introduced Michael Wu as her Task Force replacement from the Oregon Board of Parole and Probation Supervision. She will be stepping down from her role there in March.

**Minutes** - The group reviewed and adopted the October 26, 2015 minutes.

**Oregon Knowledge Bank – Ross Caldwell**

Ross Caldwell presented instructions about the use of the website, The Oregon Knowledge Bank, located at <http://okb.oregon.gov>. He demonstrated features of the website, including policing and correctional programs, research, and an agency directory and encouraged folks to submit entries for consideration. He also provided a handout detailing the ways the counties of Oregon distribute their 10% allotted Justice Reinvestment Funds.

**Oregon Association of Community Corrections Directors (OACCD) Meeting – Helen O'Brien**

After the October Task Force meeting, Shannon reached out to the OACCD regarding the possibility of a Crime Victims' Rights presentation at their next meeting. Helen and Denise attended the meeting in January for that purpose. Helen prepared a survey for distribution to the directors to help determine the needs of the group and to guide the work of the Post-Conviction Network Group.

**VINE Expansion Update – Helen O'Brien**

Helen was asked to research the possibility of Victim Information and Notification Everyday (VINE) expanding service to include victim notification of court hearings. She convened a meeting with Oregon Judicial Department (OJD) and VINE representatives and found it is technologically possible for the courts (Odyssey) to share information with VINE that would allow for this type of notification. However, it would not be possible until late next year after the completion of the Odyssey rollout. If there should be continued interest at that time, OJD will need to vet the proposal and weigh it against other pending project proposals. The estimated cost for this expansion is approximately \$250,000 in set up costs and an annual fee of \$245,000.

### **National Institute of Corrections (NIC)/Local Mapping Exercise Report – Denise Pena**

Denise provided a summary of the history of the NIC mapping project, to determine the practices across the state regarding victims' services surrounding the post-conviction and post-prison setting. The next step is a visit to Minnesota.

### **Best Practice (BP) on Victim Impact Statements – Johanna Costa**

Johanna reviewed the BP Victim Impact Statement recently drafted by the Best Practice Committee. She asked for input from the group, which they provided.

**Action:** Brad Berry will distribute the final draft product to the District Attorneys for input.

### **Victims' Rights Request Form (VRRF) Language Changes – Helen O'Brien**

Helen presented the modifications she has made to the document based on input from the group.

### **Updates and Goals: Task Force and Subcommittees**

#### ***Immigrant Crime Victims' Rights Subcommittee –***

This committee has applied to be a presenter at the upcoming OCADSV conference.

#### ***Juvenile Justice Subcommittee – Terry Thompson***

The subcommittee has been continuing their work on BP documents for Juvenile Justice. They are to be presenters at the upcoming Oregon Juvenile Department Directors' Association conference.

#### ***Best Practice – Rosemary Brewer, Johanna Costa, Helen O'Brien***

Upcoming BP documents planned for 2016 are Restitution and The Right to Refuse Discovery.

Meeting adjourned at 3:20 pm.