

# ATTACHMENT C

## STATEMENT OF QUALIFICATIONS (SOQ)

**(Revised Pursuant to Addendum No. 1, August 12, 2016)**

Section 1: ADR Provider Contact Information & Languages			
Last Name	Schnee	First Name	Michael
Company Name	Michael Schnee Consulting, LLC		
Business Address	5939 SW Balsam Drive		
City	Corvallis	State	OR
Zip Code	97333	Phone 1	541-602-1452
E-mail	mike@michaelschneeconsulting.com		
Web Site	N/A		
Languages Spoken	English	Fax #	N/A
Section 2: Provider Overview			
The following Section provides a brief overview of the provider's experience and qualifications			
<p><b>Michael Schnee Consulting LLC (MSC) provides conflict assessment and management advice, design of collaborative processes, mediation, and facilitation. MSC conducts early scoping with managers and stakeholders to assess the possible avenues for resolving conflicts and conducts assessments for the feasibility of collaborative problem solving. MSC has worked with a wide diversity of conveners, governors' and agencies' staffs, and stakeholders to develop process designs and participation protocols for complex public policy collaborations on a variety of topics.</b></p> <p><b>Mike Schnee is the principal and manager of MSC. Mike is a very skilled facilitator and mediator. He has more than 25 years experience designing and working in multi-party collaborative processes on highly charged issues. Mike has led projects for a wide range of disciplines including but not limited to natural resources, transportation, affordable housing, and open adoption.</b></p> <p><b>Mike works with clients to establish clear objectives, expectations, and timelines. He provides expertise in efficient and effective meeting management, interpersonal and group dynamics, effective communication, building and managing effective teams, and leadership.</b></p> <p><b>Mike is a past president of the Oregon Mediation Association (OMA) and is a member of the Association for Conflict Resolution. In November of 2011 Mike received the OMA Sid Lezak Award of Excellence. The award recognized him for his many years of outstanding mediation practice and for his service to the field of mediation in Oregon.</b></p>			



## Section 3 Services Offered and Rate

Type of Service Key Person Desires to Offer & is Qualified to Offer	ADR Provider Billing Rate per hour	Support Staff Billing Rate Per Hour (Rate/Title)	The following items, if checked, are expenses that may be passed through at cost to the agency (See Price Agreement for details):
<input type="checkbox"/> 1. A <u>Mediation General Practitioner</u> is an impartial third party who assists two or more parties in reaching a mutually acceptable resolution to a controversy. These Practitioners have broad mediation experience and skills and are able to adapt mediation to a wide variety of circumstances, including workplace disputes.	00.00	00.00 to 00.00 (range) Administrative Assistant	<input type="checkbox"/> Copy/print charges <input type="checkbox"/> Facility Use/ Rental Fees
<input type="checkbox"/> 2. A <u>Facilitation General Practitioner</u> is an expert at helping large groups work effectively towards a desired objective. These Practitioners have sufficiently broad experience and skills so as to be able to design and facilitate a large group process to achieve variety of goals or objectives.	0.00	0.00 to 0.00 (range) Administrative Assistant	<input type="checkbox"/> Copy/print charges <input type="checkbox"/> Facility Use/Rental Fees
<input checked="" type="checkbox"/> 3. A <u>Public Policy Facilitator</u> is an expert at helping governmental entities and diverse stakeholders reach agreement on controversial public policies or public projects, often within a complex legal, political or regulatory context. These providers are experienced at assessing, designing, convening and facilitating collaborative processes.	120.00	90.00 Process Asst 65.00 Admin Asst 00.00 Staff Title 00.00 Staff Title 00.00 Staff Title 00.00 Staff Title 00.00 Staff Title	<input checked="" type="checkbox"/> Copy/print charges <input checked="" type="checkbox"/> Facility Use/Rental Fees
<input type="checkbox"/> 4. A <u>Public Involvement Practitioner</u> is an expert at helping governmental entities engage the public on public issues or projects. These providers are able to design and implement an appropriate public involvement process from projects that seek to inform or educate the public to projects that allow for greater public involvement via consultation or collaboration.	00.00	00.00 Staff Title 00.00 Staff Title 00.00 Staff Title 00.00 Staff Title 00.00 Staff Title 00.00 Staff Title 00.00 Staff Title 00.00 Staff Title	<input type="checkbox"/> Copy/print charges <input type="checkbox"/> Facility rental fees <input type="checkbox"/> Mail or bulk email fees <input type="checkbox"/> Telephone charges <input type="checkbox"/> Website hosting, online software or online services fees <input type="checkbox"/> Video production services <input type="checkbox"/> Other Subcontractors

**Section 4A: Does the Provider charge travel expenses to provide services in your area?**

County or County Area	Available to work in this area without charging travel expenses.	Available to work in this area but will charge travel expenses
1 Clatsop, Columbia, Tillamook – Counties	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2 Washington, Multnomah – Counties	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3 Polk, Marion, Yamhill – Counties	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4 Lincoln, Benton, Linn – Counties	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5 Lane – County	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6 Douglas – County	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7 Coos, Curry – Counties	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8 Josephine, Jackson – Counties	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9 Hood River, Wasco, Sherman, Gilliam, Wheeler	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10 Jefferson, Crook, Deschutes – Counties	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11 Lake, Klamath – Counties	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12 Morrow, Umatilla - Counties	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13 Wallowa, Union, Grant, Baker – Counties	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14 Harney, Malheur – Counties	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15 Clackamas – County	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Section 4B: Hourly Travel Charges.** *If, in addition to allowable travel expenses, the Provider will charge for travel time and the travel time of administrative assistants or staff, or both, the hourly travel rate for Proposer and each of Proposer's administrative assistant and staff must be identified here: :*



**Section 5: Standards the Provider Subscribes to and Licenses Held**

- ☒ Oregon Mediation Association Core Standards of Mediation Practice, April 23, 2005  
(<http://www.mediate.com/oma/pg61.cfm>)
- ☐ Association for Conflict Resolution, Model Standards of Conduct for Mediators, 2005 revisions.  
[http://www.imis100us2.com/acr/ACR/Resources/Model\\_Standards/ACR/Resources/Model\\_Standards.aspx?hkey=315fc2bd-2cac-422b-82bf-b3160b6a1b08](http://www.imis100us2.com/acr/ACR/Resources/Model_Standards/ACR/Resources/Model_Standards.aspx?hkey=315fc2bd-2cac-422b-82bf-b3160b6a1b08)
- ☐ Model Standards of Practice for Family and Divorce Mediation  
[http://www.imis100us2.com/acr/ACR/Resources/Model\\_Standards/ACR/Resources/Model\\_Standards.aspx?hkey=315fc2bd-2cac-422b-82bf-b3160b6a1b08](http://www.imis100us2.com/acr/ACR/Resources/Model_Standards/ACR/Resources/Model_Standards.aspx?hkey=315fc2bd-2cac-422b-82bf-b3160b6a1b08)
- ☐ International Association for Public Participation (IAP2), Code of Ethics for Public Participation Practitioners (See  
<http://www.iap2.org/displaycommon.cfm?an=1&subarticlenbr=8>)
- ☐ Other professional standards that the provider subscribes to:
- ☐ Oregon State Bar #
- ☐ Other professional licenses:

Section #6: Provider's Specialized Areas of Expertise		
Area of Expertise	Sub Specialty	Areas of expertise
Business and Finance	General	<input type="checkbox"/>
	Investment and Finance	<input type="checkbox"/>
	Patents or Intellectual Property Rights	<input type="checkbox"/>
Civil Rights	Civil Rights	<input type="checkbox"/>
Consumer	All Types, Consumer-Merchant Disputes	<input type="checkbox"/>
	Assistive Technologies	<input type="checkbox"/>
	Vehicle Sales, Service or Repair	<input type="checkbox"/>
Cultural	Cross Cultural, Ethnicity, or Related Fields	<input type="checkbox"/>
Education	Education	<input type="checkbox"/>
	Special Education	<input type="checkbox"/>
Environmenta	Agricultural Exceptions (goal 2)	<input type="checkbox"/>
	Agriculture	<input type="checkbox"/>
	Air, Land and Water Quality	<input checked="" type="checkbox"/>
	Coastal	<input type="checkbox"/>
	Endangered Species or Wildlife	<input checked="" type="checkbox"/>
	Energy	<input type="checkbox"/>
	Forestry	<input checked="" type="checkbox"/>
	Hazardous Materials and Environmental	<input type="checkbox"/>
	Other Natural Resource Related	<input checked="" type="checkbox"/>
	Water Resources, Wetlands	<input checked="" type="checkbox"/>
Governmental and Regulatory	Government-to-Government (e.g., state-tribal)	<input type="checkbox"/>
	Professional Licensing	<input type="checkbox"/>
	Public Utilities	<input type="checkbox"/>
Human Services	Child Dependency and Permanency Planning (Adoption)	<input type="checkbox"/>
	Disability	<input type="checkbox"/>
	Family Services, including Service Plans	<input type="checkbox"/>
	Health Care	<input type="checkbox"/>
	Senior Services	<input type="checkbox"/>
	Social Services	<input type="checkbox"/>
	Vocational Rehabilitation	<input type="checkbox"/>
	Public Assistance - AFS	<input type="checkbox"/>
International	International	<input type="checkbox"/>
Labor and Employment	Collective Bargaining and Labor	<input type="checkbox"/>
	General Employment and Human Resources	<input type="checkbox"/>
	Workers' Compensation	<input type="checkbox"/>
	Workplace Interpersonal Disputes	<input type="checkbox"/>
Torts or Insurance Claims	Torts or Insurance Claims	<input type="checkbox"/>
Transportation, Housing and Land Use	Construction Industry & Contracts, Civil Engineering	<input type="checkbox"/>
	Eminent Domain	<input type="checkbox"/>
	General Planning	<input checked="" type="checkbox"/>
	Growth Management	<input type="checkbox"/>
	Housing	<input type="checkbox"/>
	Land Use	<input type="checkbox"/>
	Railroad	<input type="checkbox"/>
	Real Property	<input type="checkbox"/>
	Siting Controversial Projects or Facilities	<input type="checkbox"/>



### **Section 7: Relevant Education and Training**

**Getting the Most Out of Collaborative Processes: A Workshop for Public Officials.** 1998. 8 Hours. Sponsored by the Oregon Mediation Association and the Oregon Dispute Resolution Commission. Presented by Christine Carlson and Donna Silverberg.

**Oregon Mediation Association Training Institute - June 20, 1998. 8 Hours.**

**Facilitating Challenging Situations. July/August 2000. 32 Hours. Salem OR. Vickie Willis, Willis Consulting.**

**Facilitator Training - Facilitation Techniques, Tools, and Case Studies. June 21-25, 2004. 32 Hours. Vickie Willis, Willis Consulting.**

**Beyond Neutrality: The Future of Conflict Resolution. June, 2006. 8 Hours. Bernie Mayer, CDR Associates.**

**Numerous Annual Conferences - Oregon Mediation Assoc. & Assoc. for Conflict Resolution.**

**Board of Directors - Oregon Mediation Association 2005-2010**

**President - Oregon Mediation Association 2007 through 2009**

**Member - Association for Conflict Resolution (ACR)**

**Co-Chair - 2011 ACR Environment and Public Policy Section Annual Conference**

### **Section 8: Relevant Training Conducted by the Provider**

**Core Mediation Training - assisted in the development and presentation of a 36 hour course for General Civil Mediators. Salem, Oregon. March, 2005.**

### **Section 9: Workplace Mediation Experience**

### **Section 10: Litigation Settlement Related Experience**

### **Section 11: Overall Mediation Experience**

### **Section 12: Facilitation Experience**

### **Section 13: Public Policy Facilitation Experience**

**Michael Schnee has more than 25 years experience leading collaborative agreement seeking processes as a principle facilitator or mediator - almost exclusively working with Oregonians. Following are three examples that demonstrate the type of projects where MSC has provided public policy facilitation and mediation services and successfully achieved the sponsors goals for the process:**

**1. Metropolitan Planning Organizations Funding Work Group - 420 hours/\$45,771.00.**

**Contracted to provide facilitation and mediation services to the Oregon Department of Transportation(ODOT) and eight Oregon Metropolitan Planning Organizations(MPOs) in a collaborative process to develop a funding approach that could be supported by ODOT, the MPOs, and the Federal Highway Administration.**

**2. Oregon Roundtable on Sustainable Forests - 250 hours/\$29,631.00.**

**The group was convened to advance understanding, assessment, and reporting of forest sustainability. Stakeholders included federal and Oregon natural resource agencies, forest industry, environmental advocates, academics, and general citizens. There were approximately 25 participants at each meeting. There was consistent engagement by a core of about 15 participants led by a leadership subcommittee of seven diverse interests that worked with agency staff and the mediator to prepare agendas and work products.**

**3. HB2186 MPO Greenhouse Gas Emissions Task Force - 80 hours/\$9,192.00**

**The Task Force was convened to evaluate alternative land use and transportation scenarios that would meet community growth needs, while reducing greenhouse gas emissions and recommend future legislative action. The 16 participants on the Task Force included legislators, representatives from Oregon commissions, MPOs, local governments, and stakeholder groups. The President of the Oregon Senate and the Speaker of the House were co-chairs. In this project, Mike performed as part of an Oregon Consensus team facilitating and mediating the process.**

**Summary on Breadth and Significance of Experience - Mike has worked with a wide diversity of OR conveners, governors' and agencies' staffs, and stakeholders to develop project specific process designs & participation protocols, and to conduct complex public policy collaborations on a wide variety of highly charged significant issues such as affordable housing, child adoption, transportation and land use planning, and the interactions among forest management, fish and wildlife, recreation, and water quality.**

**Mike works closely with conveners to identify the goals for each project. The project is carefully designed to guide the process so that stakeholders have every reasonable opportunity to develop solutions within the time frame available to do the work. The groups typically find substantial to full agreement on the critical issues. Where less than full agreement is achieved, those issues are identified along with a "roadmap" for resolution.**



**Section 14: Experience as a Public Involvement Practitioner**