



**Trafficking Intervention Advisory Committee
Meeting Minutes
April 29, 2016 – 9:00 am to 10:45 am
Broadway Conference Room, Portland Legal Office**

In Attendance: Megan Hassen, Mel Jett, Tami Kane-Suleiman, Angela Leet, Amanda Monaco, Margaret Scott, Joel Shapiro, Lena Sinha, and Shannon Sivell

Attending by phone: Rebecca Bender

Absent: Stacey Ayers, Hannah Horsley, Glen Ujifusa, Karen Wheeler, and Dennis Morrow

Minutes: Sherree Rodriguez

Welcome and introductions – Amanda Monaco

The group is composed of Stacey Ayers (Department of Human Services), Rebecca Bender (Trafficking Survivor), Megan Hassen (Oregon Judicial Department), Hannah Horsley (U.S. Attorney’s Office), Dennis Morrow (Janus Youth Programs), Margaret Scott (Morrison Family Services), Joel Shapiro (National Crime Victims Law Institute), Lena Sinha (Sexual Assault Resource Center), Glen Ujifusa (Multnomah County District Attorney’s Office), Karen Wheeler (Oregon Health Authority) Amanda Monaco, and Shannon Sivell (Department of Justice).

In the event the following participants cannot attend the AC, they have designated these individuals to attend in their place: Karen Wheeler - Angela Leet, Dennis Morrow – Mel Jett, Stacey Ayers – Tami Kane-Suleiman.

Overview of CVSD Work to Date – Amanda Monaco

Amanda has been working on site visits to various Oregon counties to determine what structure is in place for trafficking intervention. She has conducted trainings with the FBI to provide basic instruction in Commercial Sexual Exploitation of Children Intervention (CSEC) as necessary.

Each county has different terminology and practices. The goal is to have each county with a sustainable Trafficking Intervention process in place. Several counties have a taskforce at varying stages of development. The AC will work to standardize practices statewide.

Department of Human Services (DHS) – Tami Kane-Suleiman

DHS has developed and implemented training for their staff in every county for trafficking intervention work. They have created a screening tool for intake of a child who has been missing, and have steps in place to prevent those children from disappearing into trafficking again. They have changed the terminology from “runaway” to “missing child,” or “missing young adult,” to communicate a greater urgency within DHS and with partner agencies.

State Recommendations for Sex Trafficking Intervention Taskforces (STITs)

- Standardized Tools and Resources

Amanda is working on a tool kit for STITs with Clackamas County. DHS has standardized tools and resources in place. Deb Carnegie could speak about this at a future meeting. The Sexual



Assault Resource Center has resources to share.

- Standard Memorandum of Understanding (MOU) and Confidentiality

Several members have MOUs to share and review with the group. The AC agreed it is helpful to have a template bank including a recommended MOU template on the DOJ website.

- Criteria for Task STITs

Amanda will initiate a quarterly teleconference with STITs to provide them support and channel information and/or concerns to the AC. She plans to provide STITs with the tool kit to build structure for each taskforce, including establishing mission statements.

Recommended participants: About 10 participants with these agencies represented: District Attorneys, Law Enforcement, Sexual Assault/Domestic Violence groups, DHS, Community Health, shelter or treatment organizations, culturally specific services, survivor leaders, and Juvenile Departments.

Because of inherent limitations, there can be no mandate of criteria, but only recommended objectives and guidelines. The AC can reinforce this in multiple ways, such as the mission statement, a best practice paper, the tool kit, and the DOJ website. Also important to include are a community needs assessment, community awareness training, and a first tasks list.

Mission Statement of Trafficking Intervention Advisory Committee

The AC adopted this mission statement: "To advise and support statewide coordinated response to end child sex trafficking."

Future Agenda Topics

- 2017 Legislative Session discussion, including policy gaps for consideration
- Group membership additions
- Trainings needed
- Standardized tools, resources, and MOU

ACTIONS:

- Amanda will distribute a draft of the tool kit to the AC by email
- Amanda to send out various taskforce definitions to AC for review
- Sherree will send out the 2016 meeting schedule after clearing the CSEC Executive Meeting schedule.
- Lena will forward MOU and system tools to the group prior to her summer leave of absence

The meeting adjourned at 10:45 am.