* + - **Early Termination**

<Insert Date>

<Victim Name>

<Victim Address 1>

<Victim Address 2>

Dear <Victim Name>,

<Agency Name> is committed to helping crime victims. Our records indicate that you, a family member, or your organization has been the victim of a crime committed by <offender name, SID>. This letter is to notify you the <offender name> has qualified for early termination from supervision and will no longer be on community supervision as of <date>.

Early termination means that the offender will be released from supervision prior to when the judge originally indicated, but after serving a minimum of 50% of the original probation period and completing all sentencing conditions. This means:

* The offender will no longer be on probation
* The offender will no longer check in with a probation officer
* The offender will no longer be required to abide by the conditions the judge set forth at the time of sentencing
* The offender will no longer have a no contact order in place to prohibit him/her from having contact with you

If you would like to be updated on this offender’s status, please sign up for Victim Information and Notification Everyday (VINE) at [www.vinelink.com](http://www.vinelink.com) or dial 1-877-674-8463. If you are currently signed up to receive VINE notifications for this offender, please re-register using the offenders State ID number <insert SID#>.

**Section below use/remove as necessary**

For further assistance in understanding this law, learning more about the offenders supervision, or for safety planning, please contact <Victim Services> at <phone number>.

Sincerely,

<Name>

<Title>