* + - **Earned discharge letter – pre-approval**

<Insert Date>

<Victim Name>

<Victim Address 1>

<Victim Address 2>

Dear <Victim Name>,

<Agency Name> is committed to helping crime victims. Our records indicate that you, a family member, or your organization has been the victim of a crime committed by <offender name, SID>. This letter is to notify you the <offender name> has qualified for early discharge from probation and will no longer be on community supervision within the next < > days.

Early or earned discharge means that the offender can be released from supervision prior to when the judge originally indicated. This means that the offender will be off probation after completing a minimum of 50% of the original probation period. If granted earned discharge:

* The offender will no longer be on probation
* The offender will no longer check in with a probation officer
* The offender will no longer be required to abide by the conditions the judge set forth at the time of sentencing
* The offender will no longer have a no contact order in place to prohibit him/her from having contact with you

Eligibility for earned discharge is spelled out in the law (under ORS 137.633). This law was passed in 2013 and allows for anyone convicted of a felony crime and sentenced to probation on or after August 1, 2013 to be eligible for a reduction in the period of supervision if they have complied with all sentencing conditions. This includes paying all restitution and/or compensatory fines and completing any programs ordered. You can find detailed information about earned discharge at: <http://arcweb.sos.state.or.us/pages/rules.oars_200/oar_291/291_209.html>

If you would like to be notified of the date that Earned Discharge occurs, please sign up for Victim Information and Notification Everyday (VINE) at [www.vinelink.com](http://www.vinelink.com) or dial 1-877-674-8463.

**Section below used/removed as necessary**

For further assistance in understanding this law, learning more about the offenders supervision, or for safety planning, please contact <Victim Services> at <phone number>.

Sincerely,

<Name>

<Title>