

## AMENDMENTS, CLARIFICATIONS AND QUESTIONS/ANSWERS FOR THE 2019-2022 VOCA COMPETITIVE GRANT APPLICATION

- Amendments are listed with the most recent amendment first.
- Additions/changes are reflected in red and deletions are reflected by strikethrough.
- Amendments that are connected to the same topic will have a subsection.

### AMENDMENTS

**POSTED: June 17, 2019**

#### **B. APPLICATION SCORING**

Standard Points	Point Basis – <i>Fund Coordinators</i>
General	<p><b>General Considerations</b></p> <ul style="list-style-type: none"> <li>• Refer to Section VIII, B</li> </ul>
15 points	<p><b>Project Description- Purpose of the Application</b></p> <ul style="list-style-type: none"> <li>• Provides a comprehensive description of why this project is needed and how it will address the service gap or community needs supported by local statistics/data;</li> <li>• Provides a comprehensive description of the specific populations to be served; <b>and</b></li> <li>• Provides a comprehensive description of the <b>current</b> level of services, service strategies, <del>and collaborative partnerships;</del> and</li> <li>• <del>Briefly states what staff and FTE levels are to be funded by the project.</del></li> </ul>
25 points	<p><b>Project Description – What Will Be Done</b></p> <ul style="list-style-type: none"> <li>• Provides a comprehensive description of the services to be offered and how applicant will provide the services, <del>including any start-up and implementation activities;</del></li> <li>• Describes services that are clearly linked to the needs of the population;</li> <li>• <del>Demonstrates community partnerships or collaborations necessary to implement the proposed project;</del></li> <li>• <b>Demonstrates the institution’s qualifications and previous accomplishments in providing similar services to the specific populations, including underserved populations;</b></li> <li>• Demonstrates how the agency will provide meaningful access to services by underserved populations; and</li> <li>• Provides a realistic sustainability plan.</li> </ul>

Standard Points	Point Basis – <i>Fund Coordinators</i>
15 points	<p><b><i>Project Description – Who Will Implement the Project</i></b></p> <ul style="list-style-type: none"> <li>● Briefly states what staff and FTE levels are to be funded by the project;</li> <li>● Demonstrates that key staff have the training and expertise to implement the proposed project;</li> <li>● <del>Demonstrates the institution’s qualifications and previous accomplishments in providing similar services to the specific populations, including underserved populations;</del></li> <li>● <del>Demonstrates the organization’s philosophy and understanding of the issues related to victim safety;</del></li> <li>● Describes project start-up and implementation activities; and</li> <li>● Demonstrates community partnerships or collaborations necessary to implement the proposed project.</li> </ul>
15 points	<p><b><i>Project Specific Goals, Objectives, Activities and Performance Measures</i></b></p> <ul style="list-style-type: none"> <li>● Provides goal(s) and objectives consistent with the project description, need statement the applicant has selected;</li> <li>● The proposed activities address the problem or need and link to the objectives;</li> <li>● Outputs and outcomes measure the proposed project activities; and</li> <li>● Directly connects the outcome to the objectives.</li> </ul>
15 points	<p><b><i>Memorandum of Understanding, Contracts and Subawards</i></b></p> <ul style="list-style-type: none"> <li>● If applicable, MOU establishes partnership with one or more community partners and clearly outlines roles and responsibilities between the parties;</li> <li>● If applicable, properly establishes and executes contracts for ancillary goods or services;</li> </ul> <p>If applicable, properly establishes and executes subawards to carry out one or more services of the grant funded project.</p>
15 points	<p><b><i>Project Budget and Budget Summary</i></b></p> <ul style="list-style-type: none"> <li>● Budget and match contributions are directly related to the project.</li> <li>● Budget and match contributions reasonably support the project activities.</li> <li>● FTE of the staff position(s) corresponds with the project description and staff roster.</li> <li>● Budget expenses and match contributions are explained thoroughly and calculations are accurate.</li> <li>● Budget and match contributions are allowable according to VOCA guidelines.</li> </ul>

**POSTED: June 12, 2019**

**RFA: SECTION I: Application Instruction Resources**

**B. TIMETABLE FOR APPLICATION REVIEW AND GRANT AWARDS**

TARGET DATE	ACTIVITY
Wednesday, May 15, 2019	VOCA Competitive Project Grant RFA Released
Thursday, May 23 and Wednesday, May 29, 2019	RFA informational teleconferences. See page v for specific details.
Monday, June 3, 2019	Official requests for VOCA Application Amendments/Clarifications DUE
Friday June 7, 2019	Final Changes/Amendments to the Application POSTED
<del>June 10, 2019</del> June 17, 2019	Application must be initiated no later than 11:59pm. Application will be locked and no further applications can be initiated.
<b>Tuesday, July 9, 2019</b>	<b>Application DUE through CVSSD E-Grants no later than 11:59 p.m.</b>
July 9- August 16, 2019	Application Review by CVSSD Fund Coordinators and External Reviewers
Thursday August 22, 2019	CVSSD Advisory Committee award recommendations to CVSSD Director
October 1, 2019	2019-2022 VOCA Competitive award period begins

**APPLICATION: FORM E. Governing Body Roster and Information**

**1. Is your program: \***

If your program is part of a larger organization or Tribal Nation, describe which group(s) is responsible for providing organizational oversight of the **victim services** program ~~servng survivors of domestic violence, sexual assault, dating violence and /or stalking~~. This can be the governing body, a subgroup of the governing body, or separate advisory or community group.

**POSTED: June 10, 2019**

**APPLICATION: FORM C: Organization Capability and Capacity**

## 2. Organizational Capacity to Deliver Services to Victims of Crime

Describe your organization's leadership and accomplishments in addressing crime victim issues in your community. Your response should also address the experience and expertise of all direct service staff in providing intervention and related services to survivors and those collaterally affected by the victimization. ~~Provide a description of the geographical area and the characteristics of the primary clientele your organization serves (include race/ethnicity, gender identity, age, languages spoken, any identified special needs, etc.). If the response to this question is included in a response provided on Form L. Project Description, the Applicant may refer to the appropriate response (i.e., refer to Form L. Question A.1.) in lieu of responding to this question.~~

### RFA: Section VII: Training Requirements for Staff, Volunteers, Interns, and Leaders

#### A. Staff, page 17-18

At least one VOCA funded staff providing direct services is required to attend a Crime Victims' Compensation Program (CVCP) ~~and Address Confidentiality Program (ACP)~~ training at least once every four years. **VOCA funded staff providing direct services are also encouraged to attend an Address Confidentiality Program (ACP) training.** CVCP and ACP training is held quarterly in Salem at the CVSSD office. The agenda and training schedules are available on the [CVSSD Training Calendar](#) . For additional information contact Christy Simon at 503-378-6272 or [Christy.A.Simon@doj.state.or.us](mailto:Christy.A.Simon@doj.state.or.us) .

## **CLARIFICATIONS**

No clarifications posted

## **VOCA Competitive RFA Questions & Answers**

### **General Application**

<b>Question</b>	<b>Response</b>
Will the Teleconference PowerPoint be accessible somewhere?	Yes, it will be posted in E-Grants in the Application Forms Menu.
What is the expected average grant award?	Approximately \$300,000 or \$100,000 per year.
Can letters of support be uploaded in the attachments section?	No.
What if we want to do work within multiple categories? Can we apply under multiple categories?	Select the project category that best fits with the scope of the project; work across more than one category is allowed so long as it is clearly described in the project description.
Is it stronger to apply in a consortium/collaborative project?	All applications are reviewed equally.
Do all of the 5 categories compete against one another?	Each category will have a team of reviewers who will score applications and make recommendations for their category. Recommendations for awards will come from each of the 5 categories.
Is there a limit on how much a county gets awarded?	No, there is not a limit on how much funding any one county may receive.
Is there a way to withdraw our application if we change our mind on accepting the funding?	Yes, you are welcome to withdraw your application at any time during the application and review process.
In the underserved category, can an organization select more than one population specific community?	Yes, select all that apply to your proposed project.
Will having a current VOCA Competitive award affect my eligibility for this application?	No

### **E-Grants**

<b>Question</b>	<b>Response</b>
What do the numbers at the bottom of each narrative box mean, i.e. 1 of 2000? Is it character count or word count?	Each narrative response box has a maximum number of characters that can be entered. You will see the numbers (For example: 1 of 8000) at the end of each box which is a total character count <u>with</u> spaces.

## Match

Question	Response
Can you use Program Income as match?	No
Why is the match requirement at 20% and 25%?	Match is 20% of the total project including grant funds and match. The amount is the same if you use 25% of the grant funds only. See a more complete explanation, and example calculations, in the Form Instructions under Form V: Match.