



**Attorney General's  
Public Law Conference  
October 22 – 23, 2019**

**Salem Convention Center  
200 Commercial St SE  
Salem, Oregon 97301**

# Tuesday, October 22, 2019

8:10 am—8:30 am

*Opening General Session: Attorney General Ellen F. Rosenblum*

8:40 am—10:10 am

1A	Public Law Overview	Santiam 4, 5, 6
1A	Lawfully Entering Private property: What You Need to Know	Pringle
1A	Public Records Overview	Santiam 1
1A	The Contract is Signed, What Could Possibly go Wrong? Contract Admin Survival Skills	Croisan
1A	*Drafting Effective Discipline Letters to Withstand Arbitrator & ERB Scrutiny — <i>Part 1</i>	Santiam 2, 3
1A	Rule Writing Skills — <i>Part 1</i>	Boardroom

10:25 am—11:55 am

1B	Generating Legal & Effective Public Involvement on Controversial Issues	Croisan
1B	Investigating Under Oregon's Administrative Procedures Act	Pringle
1B	Intellectual Property	Santiam 1
1B	Top 10: What all DOJ Clients Need to Know (Common Legal Traps)	Santiam 4, 5, 6
1B	*Drafting Effective Discipline Letters to Withstand Arbitrator & ERB Scrutiny — <i>Part 2</i>	Santiam 2, 3
1B	Rule Writing Skills — <i>Part 2</i>	Boardroom

*12:05 pm—1:05 pm: Lunch in the Willamette Ballroom*

1:15 pm—2:45 pm

1C	*Effective Supervision	Santiam 2, 3
----	------------------------	--------------

1C	Contested Case Process: You've Issued a Notice & Received a Request for Hearing, Now What?	Santiam 4, 5, 6
1C	Information Technology Contracts: Key Topics in Today's IT Environment	Santiam 1
1C	*State Personnel Relations Law	Croisan
1C	Collecting, Transferring & Depositing Public Funds	Pringle
1C	Rule Writing Skills — <i>Part 1 (Repeat)</i>	Boardroom
3:00 pm—4:30 pm		
1D	Contract Design & Construction: Fundamentals & Recent Developments	Santiam 1
1D	Orders in Other Than contested Cases—Tip & Traps	Santiam 4, 5, 6
1D	The Legislative Process: From Deadlines to Testifying. Everything Agency Staff Need to Know About the Legislative Process	Croisan
1D	DOJ & You! Getting the Most Out of Your Relationship with the Department of Justice	Willamette
1D	Free Money—It's a Grant, or is it?	Pringle
1D	*Applying the ADA	Santiam 2, 3
1D	Rule Writing Skills — <i>Part 2 (Repeat)</i>	Boardroom

**\* Restricted to HR and Management Staff Only**  
**HR = Human Resource and Management Staff Only**

# Wednesday, October 23, 2019

8:30 am—10:00 am

2A	Tribal Relations	Santiam 1
2A	Public Employee Ethics & Lobbying	Croisan
2A	Thinking Ahead: Litigation Readiness & Response in the Electronic Age	Santiam 4, 5, 6
2A	*Public Employers: Social Media: Privacy, Speech Rights, & the Workplace	Santiam 2, 3
2A	The Oregon Constitution	Willamette

10:15 am—11:45 am

2B	Alternative Construction Contracts for 2019: Design-Build, CM/GC, Energy Savings Performance Contracts & Other Alternative Contracting Methods	Santiam 1
2B	Hot Topics	Santiam 4, 5, 6
2B	Advanced Public Records: Record Retention Issues, Electronic Records Complex Cases & More	Croisan
2B	*Tricky Scenarios Under the ADA	Pringle
2B	*Investigator Skills & Report Drafting for Personnel Investigations — <i>Part 1</i>	Santiam 2, 3

*11:55 am—12:55 pm: Lunch in the Willamette Ballroom*

1:05 pm—2:35pm

2C	It's the Foundation for Everything We Do: Statutory Interpretation	Santiam 4, 5, 6
2C	Independent Contractors or Employee: Tips to (hopefully) Avoid Claims	Pringle
2C	*Public Employers: Top 5 (or 6 or 7....) Mistakes Hindering Your Veterans' Preference Process	Boardroom

2C	Crafting an Effective Notice, Final Order, & Settlement for Contested Cases	Santiam 1
2C	Rulemaking Procedures — <i>Part 1</i>	Croisan
2C	*Investigator Skills & Report Drafting for Personnel Investigations — <i>Part 2</i>	Santiam 2, 3
2:50 pm—4:20pm		
2D	Inter-Governmental & Inter-Agency Agreements	Willamette
2D	Public Meetings: Legal Requirements & Effective Practices	Santiam 2, 3
2D	We Are the Experts! Statutory Interpretation	Santiam 4, 5, 6
2D	Cannabis & Hemp Regulation	Pringle
2D	*Leave Law Landmines	Santiam 1
2D	Rulemaking Procedures — <i>Part 2</i>	Croisan

# Thursday, October 24, 2019

8:00 am—11:45 am

Post /Conf	The Lay Rep Role in a Successful Contested Case Hearing (Post/Conference, AM)	Employment Auditorium
------------	---	-----------------------

**\* Restricted to HR and Management Staff Only**  
 HR = Human Resource and Manaement Staff Only