



# CVSSD Advisory Committee Meeting Minutes

Oregon Department of Justice - CVSSD

Remote meeting

January 19, 2021 - 9:00am-11:00 am

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**Committee Members Present:** Amy Benedum, Debra Dority, Kimberly Lane, Barb Palicki, Michele Roland-Schwartz, Lauri Stewart, Merle Weiner, Justin Nelson, Allison Cleveland, Tawna Sanchez, Sybil Hebb, Desiree Coyote

**CVSSD DOJ Staff Present:** Ben Bradshaw, Alisha Goodwin, Mackenzie Gray, Kim Larson, Sherree Rodriguez, Amanda VanTil, Mike Maryanov, Terri Johnson, Diana Fleming, Marjorie Doran, Robin Reimer, Christine Heyen, Shannon Sivell

**Committee Members Absent:** Steve Bellshaw, Vanessa Timmons, Chanpone Sinlapasai

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## **Welcome/Minutes Approval**

Kim welcomed everyone and each member introduced themselves. Justin moved to approve the November meeting minutes. Michelle seconded, and the minutes were approved without edits.

## **Advisory Committee updates from around the State**

Justin Nelson, Kimberly Lane, and Amy Benedum updated the group on their experiences during the pandemic and work being done in Tribal Nations, the State Courts and within prosecution.

Oregon Sexual Assault Task Force (ORSATF) is releasing a new strangulation training and evidence kit with hopes of building momentum across the state for better care for survivors of strangulation. It will be online at [www.oregonSATF.org](http://www.oregonSATF.org) in February.

## **CVSSD Updates**

This year, in order to comply with funding requirements set by the Office for Victims of Crime (OVC), CVSSD completed the majority of the outstanding grantee desk reviews with the majority of our grantees in full compliance. Future desk reviews for all grantees will be scheduled out across three to four years.

In the last year CVSSD participated in internal audits with the Office of the Chief Financial Officer, Office of Inspector General, the Office for Victims of Crime, and Oregon Secretary of State and successfully completed all.

The Community Conversations project was completed, and the gaps in service or resources identified. CVSSD is beginning Diversity, Equity and Inclusion (DEI) work with a 21 week culturally inclusive training as well as identifying methods to engage our grantees and partners in DEI progress.



### **DEI subcommittee**

The DEI subcommittee will be comprised of 12-15 professionals inclusive of those with lived experience with oppression. Ideally a majority of the committee would have victim services experience and be familiar with the work of CVSSD. The term of service will be two years. Vanessa Timmons and other consultants helped established the framework for this subcommittee. Monthly meetings will begin February/March beginning with assessment of DEI within CVSSD, how to roll this out to grantees, and how do we support our grantees with their DEI work.

- *Caroline will distribute DEI subcommittee description documents to the Committee.*
- *Members were encouraged to email Shannon or Caroline for subcommittee membership recommendations.*

### **Discussion and Review of AC Bylaws**

Kim reviewed recent changes to the AC Bylaws including adjusted references, added language for committee framework, and current voting practice. Kim recommended and it was agreed to move the mission statement to the beginning of the document.

- *Kim will review the document and adjust language based on the discussion*
- *Amanda will remove extra words and adjust page layout*
- *Kim will distribute to the group with track changes included*
- *AC members should email Kim or Shannon any additional member recommendations*
- *AC members interested/willing to Co-Chair the AC will contact Kim*

### **Noncompetitive Joint Grant Application**

Christine Heyen updated the group on the Noncompetitive Joint Applications to nonprofit DVSA advocacy agencies and their programs. Christine reviewed the updates to the formula for distribution of these funds as well as the workgroup recommendations for future funding.

Christine discussed the recommendation for a culturally specific (CS) differential to be distributed to qualifying agencies. The group considered how grantees would qualify for this differential, what may be the criteria for receiving the added funds, and at what rate.

After discussion, Michele motioned for a differential rate of 10%; Debra seconded. The motion was approved without opposition.

After discussing agency qualification requirements for delivering CS services, Merle made a motion to distribute the differential to agencies whose operational stance is to clearly to deliver CS services. Desiree seconded with expressed reservation that persons receiving the differential are truly multicultural – standards must be met. The motion was passed with no objection.

- *Shannon will circle back around with Vanessa Timmons so she has the opportunity to weigh in.*

Meeting adjourned at 11:19 AM

Next meeting by video, April 13, 2021, 9:00 am