

# Registration/Determination Hearing Advocate Checklist

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*This checklist is designed for your department or agency to acknowledge and/or ensure your compliance with victims' rights laws as well as to consider some best practices that may enhance opportunities to honor a victim's constitutional right to a meaningful role in the juvenile justice process.*

## CASE MANAGEMENT

- Do you communicate regularly with the assigned juvenile counselor for status updates?
- Have you obtained a release of information to speak to the victim's therapist/spiritual leader/other about legal proceedings (in general), victim impact and clarification?
- Has the victim been provided with culturally responsive resources and connected with local culturally specific programs?
- Has the victim been provided with information about clarification and been notified of the opportunity to participate in the clarification process?
- Has restitution to the victim been paid in full and/or is the youth on track with their monthly payments?"

## NOTIFICATION

- Do you have an interagency agreement that clearly defines responsibility for victim notification?
- Do you know who is responsible for notification for notification throughout all stages of the juvenile justice system?
- Has the victim been notified of the registration determination hearing in advance?  
*Has notification been completed with consideration of the victim's cultural needs?*
- Are you advocating for the hearing to be set over if the victims have not been properly notified?

## HEARING PREPARATION

- Have you made arrangements to accompany the victim to the hearing?  
*Are arrangements specific to the victim's needs? (i.e., interpreters, accessibility needs)?*
  - Has the victim been informed of what will take place at a registration determination hearing?
  - Is the victim aware of their role and what the court may consider at the registration determination hearing?
  - Has the victim been informed of their right to be heard?
  - Does the victim wish to be heard orally in person, in writing, or both?
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Have you checked with Crime Victims Compensation to see if there is restitution and/or a balance owing?

