

## Technical Proposal Form

When you complete the Technical Proposal Form, do not fill out the form on your internet browser. If it is printed or saved from an internet browser, all the text will be deleted. Instead, save the form to your computer and open it via Adobe Acrobat Reader or equivalent. Adobe Acrobat Reader can be downloaded free from <https://get.adobe.com/reader/>. If you have questions about completing the form, contact the Contracts Officer on page one of the RFP (provided separately).

### Business Contact Information

Business name: \_\_\_\_\_  
Primary contact: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Address line 1: \_\_\_\_\_  
Address line 2: \_\_\_\_\_  
Address line 3: \_\_\_\_\_

### Contract Administrator Contact Information (if different from business contact)

Name: \_\_\_\_\_  
Job title: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Address line 1: \_\_\_\_\_  
Address line 2: \_\_\_\_\_  
Address line 3: \_\_\_\_\_

### Provider Category

Please check all provider categories that you would like to be considered for.

Category 1 - Public Policy Facilitator/Mediator

☐

Category 2 - General Facilitator

☐

### Equity Experience

NPCC advances diversity, equity and inclusion in all aspects of our work. Address the following:

How has your training and experience prepared you to represent the NPCC commitment to advancing diversity, equity, and inclusion? (limit 300 words):

Provide an example of when you have advanced diversity, equity, and inclusion within a collaborative agreement-seeking group. (limit 300 words):

Briefly describe your experience working with both urban and rural community members. (limit 300 words):

**Experience as a Provider**

Estimated number of projects you, personally, have conducted in the role of the highest level of provider category you wish to be qualified for under this RFP: \_\_\_\_\_

Write descriptions of three (3) examples of projects that best illustrate your qualifications for the highest category of provider you wish to be considered for:

**Example 1**

Project name: \_\_\_\_\_ Number of hours of work involved: \_\_\_\_\_ Dollar amount of contract: \_\_\_\_\_

Number of participants involved: \_\_\_\_\_ Geographic location impacted by the project: \_\_\_\_\_

Services that you, personally, provided: \_\_\_\_\_

**Description of the variety of the participants involved (for example, by variety we mean sectors, locations, and/or communities; limit 100 words):**

**Overview of the project substance or issues, including complexity of the issues and approaches you took to address the issues (limit 1,000 words):**

**Type of agreement reached (limit 100 words):**

**One reference person who was either a participant or a sponsor in project example 1:**

Contact name: \_\_\_\_\_ Role in relation to project: \_\_\_\_\_

Business name: \_\_\_\_\_ Email address: \_\_\_\_\_

Job title: \_\_\_\_\_ Phone number: \_\_\_\_\_

**Example 2**

Project name: \_\_\_\_\_ Number of hours of work involved: \_\_\_\_\_ Dollar amount of contract: \_\_\_\_\_

Number of participants involved: \_\_\_\_\_ Geographic location impacted by the project: \_\_\_\_\_

Services that you, personally, provided: \_\_\_\_\_

**Description of the variety of the participants involved (for example, by variety we mean sectors, locations, and/or communities; limit 100 words):**

**Overview of the project substance or issues, including complexity of the issues and approaches you took to address the issues (limit 1,000 words):**

**Type of agreement reached (limit 100 words):**

**One reference person who was either a participant or a sponsor in project example 2:**

Contact name: \_\_\_\_\_ Role in relation to project: \_\_\_\_\_

Business name: \_\_\_\_\_ Email address: \_\_\_\_\_

Job title: \_\_\_\_\_ Phone number: \_\_\_\_\_

**Example 3**

Project name: \_\_\_\_\_ Number of hours of work involved: \_\_\_\_\_ Dollar amount of contract: \_\_\_\_\_

Number of participants involved: \_\_\_\_\_ Geographic location impacted by the project: \_\_\_\_\_

Services that you, personally, provided: \_\_\_\_\_

**Description of the variety of the participants involved (for example, by variety we mean sectors, locations, and/or communities; limit 100 words):**

**Overview of the project substance or issues, including complexity of the issues and approaches you took to address the issues (limit 1,000 words):**

**Type of agreement reached (limit 100 words):**

**One reference person who was either a participant or a sponsor in project example 3:**

Contact name: \_\_\_\_\_ Role in relation to project: \_\_\_\_\_

Business name: \_\_\_\_\_ Email address: \_\_\_\_\_

Job title: \_\_\_\_\_ Phone number: \_\_\_\_\_

**Please submit this form through the Bonfire portal according to the instructions in Section 1 of the Request for Proposals.**