

PERSONAL GO BAG CHECKLIST

- Identification from Employer (work badge)*
- Identifiable clothing (if applicable)*
- 3-5 days of comfortable/work clothes*
- 1 set of professional clothes (slacks/jacket/shoes) for professional events/funerals/etc.*
- Separate bag of toiletries*
- Glasses/contacts/contact solution/associated supplies*
- Personal medications/C-Pap machine/etc.*
- Jacket/boots – know the climate where you are going!*
- Sunblock/insect repellent/chap stick*
- Umbrella (short)*
- Cell phone & charging cord*
- Laptop & charging cord*
- Personal debit/gas/visa for emergency personal needs*
- Work expense card (if applicable)*
- Personal & Professional emergency phone lists (paper/phone)*
- Business cards*
- Small backpack with small notebook w/pen*
- Small flashlight with batteries*