

QUICK REFERENCE GUIDE FOR JUVENILE What you can Release

Most information can be shared, **including:**

GENERAL INFORMATION

- What it means to be on supervision/probation.
- What your role is, and ways to contact you.
- The conditions of probation.
- The possibility for early release.



YOUTH SPECIFIC INFO

The following information can and should be released to a victim upon request. If there is an obvious safety issue, staff with a supervisor and/or a juvenile advocate. You may share status information **including:**



Youth's name, age and whether they are employed or in school

Name and addresses of youth's parents or guardians

The offense for which the youth was taken into custody

The identity of the investigating and arresting agency

The act(s) alleged in the petition

Time and place that youth was taken into custody and whether there was resistance

The basis for the court's jurisdiction over the youth

Date, time/place of any juvenile court proceeding in which the youth is involved

Information equivalent to conviction, sentence, imprisonment, criminal history, & future release from physical custody

COMMITTED TO THE OREGON YOUTH AUTHORITY

The following information can be released to the victim when a juvenile is released from the facility:

Name and date of birth

Names and addresses of the youth parents or guardians

Name and contact information of the attorney for the youth

Name and contact information of the assigned parole officer

Basic information about youth's progress

Dates of release or discharge

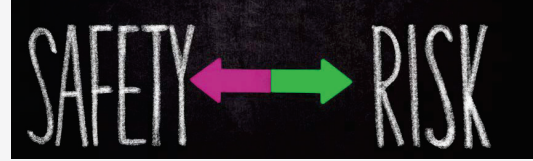
Type of placement to which the youth was released

The specific offense

Terms of parole and other conditions required by the court

QUICK REFERENCE GUIDE Victim Safety

Revisit this topic regularly to ensure that circumstances have not changed.



- Keep notes brief in JJIS to protect privacy, mark the chrono confidential for redacting purposes.
- If a victim requests to opt out of notification, honor that request. **(Unless there is a duty to warn.)**
- Ask for & document victim preference for communication, (phone, email, text, mail.) Discuss security of each option (e.g., does offender know passwords?)
- Refer to your agency policy regarding requests for youth documents before disseminating.
- If a youth asks you for contact with the victim, consult your county policy and always consider the victim's perspective (don't disclose to the youth that you spoke with the victim.)
- Don't give the victims' contact information to the youth or the youths family, without written consent from the victim.

Please feel free to consult an advocate when you have concerns about sharing information. Advocates can help with messaging, and provide creative solutions for unusual situations.

Advocate Contacts

Clackamas County	Jillian Kellington (503) 650-3109
Deschutes County	Lisa Cummings (541) 383-4394
Jackson County	Terah Kropp (541) 608-2915
Marion County	Isabel Contreras (503) 373-4332
Multnomah County	Advocate Line (503) 988-7606
Washington County	Gabriella Estrada (503) 846-3429
Washington County	Tonya Hartman (503) 846-3783
Yamhill County	Sarah Everett (503) 434-7512 x4514
OYA	Debbi Martin (503) 378-3864

REFERRALS

- If you don't have an in-house advocate, get to know your local advocacy services and resources.
- Provide referrals to **culturally specific** victim service agencies whenever possible.
- Utilize a language service when needed.