Understanding the Determination of Suitability Award Condition

DIRECTORS DAY 2023

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What does this mean for you?

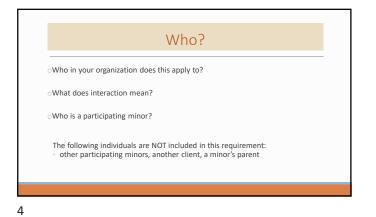
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When?

Condition applies when.....

 $^{\circ}$ OVW and OVC funds are included in one or more of your awards. $\ensuremath{\textbf{AND}}$

 $^{\circ}$ Grant funded activities have the purpose of benefitting minors.



How?

Programs must formally determine that someone is "suitable" to interact with minors through a comprehensive background check.

Specific requirements for background checks should include: • A review of the previous 5 years • Fingerprint based criminal history report • Website checks

Completed every 5 years

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What?

Programs must maintain written documentation on file, which includes:

- The person's name
- The date of background check results
- Date of suitability determination
- The determination of suitability
 Who made the determination
- The determination should be made by someone with adequate knowledge of the awarded program, condition requirements, and the organization's background check policies.

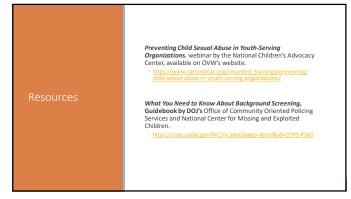
What CVSSD Will Review

During the Monitoring process, fund coordinators will ask to review the following:

- · Organization's policy (procedure, determination factors, frequency, search method)
- Documentation of determination
 Confirmation that the determination was made prior to interaction with minor(s)
- Confirmation that the determination is renewed every 5 year
- Documentation for subawards (showing special condition is met)

CVSSD will NOT review background check results.

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