



MEETING Minutes
Child Abuse Multidisciplinary Intervention (CAMI) Advisory Council
 Tuesday, February 7, 2023
 Remote Teams meeting, 1:00 PM – 4:00 PM

Council Members:

X	Representative of Oregon Child Abuse Solutions (OCAS) Cassy Miller, Interim Chair		Citizen with an interest in advocating for the medical interests of abused children Patricia K. Kenyon
X	Shelly Smith		
X	Representative from a local Child Advocacy Center recommended by Oregon Child Abuse Solutions (OCAS) Beatriz Lynch	X	Citizen with an interest in advocating for the medical interests of abused children Rahela Rehman
	Employee of the State Office for Services to Children and Families Child Welfare Deena Loughary	X	Representative from an Operating Regional Children’s Advocacy Center (CAC) Tammi Pitzen
X	District Attorney Kevin Barton	X	Person having experience dealing with child abuse Tina Morgan
X	Citizen with an interest in advocating for the medical interests of abused children Marilyn Reilly		Law Enforcement Vacant

CVSSD Staff:

X	Robin Reimer, CAMI Fund Coordinator	X	Kim Kennedy, Grant Unit Manager
X	Amanda VanTil, Grant Specialist		Shannon Sivell, Director

Welcome

Robin and the group welcomed Shelly Smith, the new Executive Director of OCAS, who joined the AC as the new representative of OCAS. They expressed gratitude to Cassy Miller who stepped up to represent OCAS and serve as the interim Chair after the departure of the former Executive Director.

Tina requested to add an agenda item regarding an update on model protocols. All 2023 updates have now been added to the document and are under review by Kevin Barton (Washington Co.) and John Casalino (Klamath Co.). Robin and Rahela have submitted feedback. The updated National Children’s Alliance (NCA) standards include prevention protocols; CAMI funding, however, does not support prevention activities.

Approval of August 2022 Meeting Minutes

August minutes were approved with no edits.

CACF Amendment Based on feedback from the group regarding the amendment from CARES NorthWest, Robin asked CARES NorthWest if they were reaching out to Tillamook County, which they confirmed. CARES NorthWest discussed needs with Tillamook and offered regional and direct services. The request to direct funds to specific counties was a request not a requirement for the application. The group discussed the use of the additional funds. Tina reminded the group that the counties that were unable to use these funds are still in need, therefore future excess funds should be used to support them.

Tammi made a motion to support the CARES NorthWest amendment, Marilyn seconded, and the amendment was approved with no objections.

Discussion of CAMI MDT and RCAC Grant Applications

February 17th is the release date for the CAMI MDT application with a due date of April 10. The application for RCACs is scheduled to be released March 3 and due May 1. As with previous applications, the AC will review the Multidisciplinary Team (MDT) narrative questions. There are no major changes with the application process or the application content; the group agreed the best method for distributing the review content was by pdf documents. Due to the later release date for the RCAC applications a second meeting may be necessary to allow time to review these applications.

Robin will schedule teleconferences for both MDT and RCAC applications and a recording will be available. . The group is invited to listen.

Legislature has not provided allocations or the funding level for CAMI. CVSSD has contracted with an outside organization to review the formula used to distribute ODSVS funds, which uses a formula similar to that used to distribute other non-competitive funds through CVSSD. Recommendations from that review may impact the formula used for CAMI awards, but the review will not be completed in time to impact the allocations for 2023-25. The AC requested and was assured by Kim of participation in this review.

OCAS and RCAC Updates

Representatives of OCAS and the RCAC group shared highlights of their recent statewide activities and upcoming projects. OCAS also shared key accomplishments from Oregon Child Forensic Interview Training (OCFIT) and Collaborative Child Abuse Response (CCAR) programs.

RCACs are beginning to visit their MDTs as the pandemic restrictions lift. Also, as travel has opened up, regions are again offering travel stipends. The most recent regional meeting was last week.

CVSSD and CAMI Updates

Kim updated the group on how CVSSD has changed their processes to increase accessibility and equitability not only in the grant programs but also for victim compensation. Directors Days training for non-profit and CAC directors will be in May . This year presentations will include equity work in the non-profit world and expectations from CVSSD. Training will also include

information regarding suitability to interact with minors for program staff as well as the CVSSD financial report verification processes.

The LEA representative on the Children’s Justice Act (CJA) Task Force has been asked to also serve on CAMI AC. If she is unable to participate, Robin requests other recommendations especially from Eastern Oregon. Tammi suggested talking with Kim McDonald from Mt Emily Safe Center.

Robin reviewed the expectations for the CAMI AC chair position and asked for volunteers. Meetings will continue virtually for the foreseeable future.

Next CJA meeting 2/21/23

Equity Updates

NCA recently published a list of trainings for MDTs on equity topics. With the new NCA standard, CAC staff need to take the training and make it available to (but not required for) MDT members. It has been suggested that the trainings be included on MDT agendas. OCAS is also developing online resources and have included equity topics in their Lunch and Learn sessions.

Member Updates

Tammi from Jackson CAC shared that she and three staff were selected to present at the NCA conference regarding their work to increase access to Pediatric/Adolescent Sexual Assault Nurse Examiner (PSANE) exams. Jefferson County is close to establishing a 24-hour response in collaboration with Three Rivers Hospital.

Meeting adjourned: 3:17 pm

Next Meeting: Wednesday, May 17, 2023 9:00 AM – 12:00 PM

Action Items:		
Item	Assigned to	Status
Email list of MDT applications matched with reviewer for members to respond with conflicts or concerns	Robin	
MDT application intervention plans and budget summaries distributed to reviewers on/before May 1 st	Robin	
Review of MDT application narratives question before May 17	AC members	
Discuss revision of RCAC reporting to AC with RCAC group	Tammi	
Email LE AC member recommendations to Robin	AC members	

Prepared by Kat Hendrix, Cassy Miller, Pamela Heisler, & Shelly Smith



**CAMI RCAC Progress Report 2021-
23 Oregon Child Abuse Solutions
July - December 2022 CAMI-
RCAC-2021-OregonCas-00014**

Narrative Report

This is the third six-month progress report for the 2021-2023 CAMI RCAC Grant Cycle. Work highlighted in this report was completed from July 1, 2022 – December 31, 2022.

Background

Oregon Child Abuse Solutions, formerly the Oregon Network of Child Abuse Intervention Centers (“The Network” or “OCAS”) is a critical resource for Children’s Advocacy Centers (CACs), local multidisciplinary teams (MDTs), and Oregon State Agencies. An independent nonprofit organization, OCAS is an Accredited State Chapter of the National Children’s Alliance and is a leader in Oregon’s statewide response to child abuse. OCAS serves as an important bridge between CACs and partner agencies locally, regionally, and nationally. OCAS supports, mentors, trains, and provides resources and referrals to CACs throughout the state. We help identify the needs of MDT professionals in Oregon and connect CACs and their MDTs to funding, resources, and training opportunities in response to these needs.

Through our collaborative approach, we are working to help develop and strengthen CACs, and improve access to high quality child abuse intervention services for the children and families throughout Oregon. Our approach results in a stronger statewide response to child abuse and increased access to resources for the professionals responding in local communities. As the field of child abuse intervention continues to evolve, so does the critical need for resources, training, and technical assistance for professionals and CACs throughout the state to ensure that when there are concerns of abuse, there are skilled and resourced professionals to respond.

Network Coordination and Member Meetings

Two key activities of OCAS are to provide regular coordination between CACs throughout the state and to host facilitated membership meetings. Statewide coordination ensures that centers are working together for a more standardized response based on best practice. Membership meetings provide CAC leaders an opportunity for mentoring, networking, information/resource sharing, and training, as well as a space for discussing statewide challenges and initiatives. OCAS responds to needs identified during meetings and provides follow-up support in response to needs that arise.

OCAS is governed by a Board of Directors, which meets independently from the membership and includes representation from six center directors and three community volunteers. Board members oversee the financial health of the organization and guide the development of the strategic plan with input from the broader CAC membership. Board meetings are currently occurring on a monthly basis (virtually for now). The Executive Director manages the day-to-day operations as well as oversees programs and supervises staff and volunteers.

Deliverables- The following deliverables were met during the third report of this contract:

Task 1: Coordination and General Technical Support and Mentoring

Task 1.A – Mentoring and Technical Assistance: OCAS will provide support to CACs through mentoring and the provision of technical assistance.

Task 1.A – Deliverables/Activities:

- OCAS conducted 17 individual meetings with CAC Directors, some of which included calls with consultants for additional support.
- OCAS continued to work with Directors of Oregon’s CACs throughout the state via phone and email to seek input on topic-specific information for training needs of Directors and key CAC staff.
- OCAS continued to support and resource the onboarding of all new CAC Directors.
- The Director of Partnership Initiatives adopted the mentorship program MentorLoop for CACs and launched it in September 2023. During this reporting period, 12 participants signed up either as a mentor, mentee or indicated they requested both roles. 8 of those participants have been matched with a mentor.
- Responded to all requests for technical support through the direct provision of assistance or by coordinating referrals to other agencies.
- Maintained the OCAS website.
- Released updated information on NCA standards for 2023; hosted three Lunch & Learn Sessions for CAC staff and MDT partners.
- OCAS staff received training for the learning management system through D2L’s certification program and ongoing on-one-on training with a D2L customer success coach. Three members of the team attended Kirkpatrick’s Four Levels of Evaluation Certification Programs, Strategic Planning, and Silver Level trainings. Three staff will receive Silver Certification after completion of a 12-month evaluation of OCFIT and a presentation to Kirkpatrick staff for approval. One staff person attended Kirkpatrick’s Four Levels of Evaluation Certification Program, Bronze Level. One staff member received certifications in Coaching and Change Management through ATD. One staff member has been participating in ongoing training through Cascade Employers Association’s Human Resources Academy and is working toward certification.
- Maintained and disseminated the “*What You Need to Know About Karly’s Law*” video, hosting the video and maintaining the database of participants. 227 participants accessed during this period.
- During this grant period, OCAS maintained a listserv of all CAC medical providers/DMPs at CACs across the state to facilitate peer support and technical assistance. OCAS served as a resource to connect medical providers with needed support on a case-by-case basis.
- October 2022: Completed Family Advocate Strengths and Needs Assessment and presented findings at the November CAC membership meeting, as well as the kick-off meeting of the Family Advocate Learning Community (FALC) in November. FALC selected a training and support focus area of court and judicial processes, voted to utilize an online platform to share resources and communicate, and meet monthly to gain peer support and collaborate.
- OCAS provided a training program for CAC medical providers, including 12 training sessions for CAC medical providers on topics related to child torture, CPS process for evaluating abuse and neglect, medical child abuse, statewide peer review (x2), building resiliency (x2), adolescent mental health (x2), working with LGBTQ+ youth, working with and supporting caregivers, and working with ODHS and law enforcement partners.

Task 1.B – CAC Coordination:

- OCAS will provide coordination and communication support for CAC Directors to promote resource sharing, networking/mentoring, and training on best practices.

Task 1.B - Deliverables/Activities:

- OCAS continued to support CAC Executive Directors' listserv, shared newly released information from partners in the field, training events, and acted as a conduit for peer-to-peer support.
- OCAS held three hybrid membership convenings during this reporting period (July, September, and November) with the majority of CAC Executive Directors in attendance either virtually or in person. These meetings were held in various parts of the state in an effort to be as equitable as possible for member travel. During this reporting period, meetings were held in Grants Pass, Bend, and Gold Beach. During these convenings, members generally tour the "host" CAC in the area and gather after the initial meeting for the No Host Networking event facilitated by OCAS.
- OCAS facilitated the Education & Awareness Committee (E & A) and Rural Steering Committee (RSC), each committed to sharing resources. OCAS created and maintained a file-sharing system for the RSC and E&A Committee members.
- OCAS launched the NCA Accreditation Lunch & Learn Sessions for CAC Executive Directors, their designated staff, and MDT members in October 2023. Sessions are held monthly. All materials, slides, and recorded sessions were uploaded into the Learning Management System and access was shared with participants. All NCA accreditation-related materials were shared with the CAC ED listserv.
- OCAS contracted with a consultant to revise the current Oregon MDT Protocols template to meet the newly released 2023 NCA Standards. Completion of this project is expected in February (2023).
- OCAS contracted with an attorney to review the draft Model Legal Policies, originally drafted in early 2022 but were never finalized, therefore not released to CACs. This project was part of the Legal Summit and workgroup launched in April 2022. Completion of this project is expected in February (2023).
- OCAS maintained a statewide email listserv for CAC Directors, as well as a statewide directory.
- OCAS maintained a statewide designated medical provider listserv.
- OCAS facilitated meetings with CAC Directors and accreditation consultants, billing consultants, and other statewide advocacy groups.
- OCAS facilitated meetings with new Directors and topic-specific meetings as needed to benefit CACs.
- OCAS conducted 10 forums for discussion for CAC medical providers. These included monthly sessions, quarterly peer review, and one conference.
- OCAS convened the Quarterly CAC Membership Meeting on February 22 and prepared for the first in-person meeting since the pandemic to be held in July.
- Continued to conduct meetings of the Rural Steering Committee.
- Continued to meet with Oregon Foster Youth Connection every two weeks, developing an 18-month scope of work for community organizing and a draft budget to share with potential funders, as well as developing a list of assets and resources OFYC members will need to move forward as an organizing body.
- Continued Monthly Education and Awareness Committee Meetings: July 22, August 26, September 23, October 28, and December 16. Developed Advocacy Protocols, vetted

potential advocacy agenda items for 2023 and collaborated to educate public officials on what CACs do.

- Maintained a directory of organizations that provide training and technical assistance to CAC's. Developed a draft of an Oregon Guide to Technical Assistance for CACs and MDTs.

Task 1.C - Regional and National Representation and Coordination

Task 1.C - Deliverables/Activities:

- OCAS staff attended WRCAC calls during the reporting period.
- OCAS staff attended NCA Chapter calls during the period.
- OCAS maintained close communication with the WRCAC state liaison.
- Released updated information on NCA standards for 2023; hosted three Lunch & Learn Sessions for CAC staff and MDT Partners.

Task 1.D - Statewide Data Collection of comprehensive statewide center-based

statistics Task 1.D - Deliverables/Activities

- CACs collected and reported service data for the previous period (January to July 2022), either through NCATrak or separately through OCAS.
- OCAS provided technical assistance to Centers that do not use NCATrak, to gather service data and sent reminders to Centers that use NCA to submit their reports. OCAS began to develop a plan for how to support the data collection of developing centers that have yet to join in statewide data collection efforts.
- OCAS formed an ad-hoc workgroup with 3 CACs with expertise in data and reporting to explore the draft CAC Annual Census and make recommendations to the E&A Committee for consideration in 2023.
- OCAS was available to provide support for CACs participating in NCA's Outcome Measurement System.

2. Task 2 – Oregon Child Forensic Interviewer Training OCAS will coordinate the Oregon Child Forensic Interviewer Training and related advanced trainings necessary as identified by CAMI and the Regional Service Providers.

Task 2 - Deliverables/activities:

- Provided ongoing management of OCFIT, including coordination, registration, and facilitation for:
 - In-person OCFIT session held October 24-28, 2022 in Wilsonville OR. 31 participants were enrolled and successfully completed the training program. Of the 31 participants, 5 were Forensic Interviewers; 1 was a CAC Advocate who serves as a reserve FI; 3 were OTIS investigators; 14 were law enforcement; and 8 were from DHS/CPS.
 - All participants passed the post-test at >85% and received a certificate, with an average result of 99%.
 - The upgrade to the OCFIT Toolkit was completed in a prior reporting period and was launched for the October OCFIT participants in the Brightspace Learning Management system. The upgraded toolkit includes session slides, handouts, and contact info for the cohort.



- OCAS launched the OCFIT longitudinal evaluation in December 2022. The evaluation was sent via email to 139 past participants. As of December (2022), 19 emails were returned undeliverable, 120 were successfully delivered, and the evaluation completion rate was 33%.
- Participated in all OCFIT discussions with CAMI Coordinator and RCAC Directors, specifically around the rotation of OCFIT, revised trainer materials, updated contacts with CACs, and a completed MOU.