

OREGON DEPARTMENT OF JUSTICE
Crime Victim and Survivor Services Division

CERTIFICATION – Civil Rights Training

Civil rights training must be renewed every 2 years

GRANTEE NAME:
List of Current Grant Award Numbers

I certify that I have completed the **CVSSD online course on Civil Rights & Grants** (found [here](#)) and viewed **at least one online training module** offered by the U.S. Department of Justice, Office for Civil Rights (OCR) listed below (numbers 2-5). (OCR training link: [Office for Civil Rights — Training for Grantees | Overview | Office of Justice Programs \(ojp.gov\)](#))

Certification of Training for Program Director (or designee)	Date Completed
1. CVSSD online course on Civil Rights & Grants (Required)	
2. Overview of OCR and Laws Enforced	
3. Obligations of Recipients to Provide Services to LEP Persons	
4. Civil Rights Protections for American Indians in DOJ Funded Programs	
5. Standard Assurances and the OCR Enforcement of Civil Rights Laws	

I certify that all project staff are trained and understand their responsibilities related to the federal civil rights laws applicable to recipients of federal funds covered in the training materials cited above. I understand that if I have any questions about the material presented and my responsibilities as a Grantee that I will contact my CVSSD Fund Coordinator.

Number of staff who have completed civil rights training in the last two years (whose training records are on file with the program): _____

Certification of Public Notification Requirements	Yes	Pending
1. Policy of nondiscrimination and procedure for filing civil rights complaint posted		
2. Policy of nondiscrimination and procedure for filing civil rights complaint displayed on all forms of communication available to the public regarding program availability		

Signature (Program Director or designee)	
Printed Name	
Date	

Please print, sign and upload into E-grants under *My Organization, Organization Details, Civil Rights Training Certification.*