

**OREGON DEPARTMENT OF JUSTICE
CRIME VICTIM AND SURVIVOR SERVICES DIVISION**



2026- 2028 Victims of Crime Act

**Culturally Specific Organization & Culturally
Responsive Program Competitive Grant
Request for Application (RFA)**

Total Amount to Be Awarded: \$1,100,000.00

Anticipated Number of Awards: 5

Award Ceiling: \$220,000

Award Period: October 1, 2026-September 30, 2028

Deadline to Submit Application: August 25, 2026

**Attorney General Dan Rayfield
Oregon Department of Justice
Crime Victim and Survivor Services Division
1162 Court Street NE
Salem, OR 97301-4096**

GRANT OPPORTUNITY SUMMARY

Opportunity Type:	Competitive
RFA Release Date:	July 21, 2026
RFA Deadline:	All applications are due by 4:59 p.m. PDT on August 25, 2026
Award Period:	October 1, 2026 – September 30, 2028
Registration:	All new applicants must register in the ODOJ CVSSD E-Grants System
ALN:	16.575
Total Program Funding:	\$1,100,000.00
Number of Awards:	5
Award Amounts:	Up to \$220,000.00
Matching Requirement:	All required match is waived in full effective October 1, 2026 - September 30, 2028.
Required Teleconference Informational Call:	July 28 & 30, 2026 See page 2
VOCA Purpose:	The purpose of this funding is to build open pathways to justice and support for underserved, marginalized, and oppressed communities by increasing access to services through culturally specific and culturally responsive programs across Oregon.
Eligibility:	VOCA specifies that an organization must provide services to crime victims and be operated by a public agency or nonprofit organization, Native American tribal organization, or a combination of such agencies or organizations. See Eligibility in Section IV. Priority points (5) will be given to Culturally Specific organizations. Note: Addressing this priority is one of many factors that ODOJ CVSSD considers in making funding decisions. Receiving priority consideration does not guarantee funding.

Contents

Section I: Resources for this Application	1
Amendments To the Application	1
Videoconference Informational Meeting	2
Key Dates	2
Contact Information	3
Section II: Requirements for all ODOJ CVSSD Funds	3
A. Eligibility	3
B. Common Requirements	3
C. Possible Outcomes of Non-Compliance	5
Section III: VOCA Culturally Specific & Culturally Responsive Program Competitive Grant	
Application Overview	5
A. Introduction	5
B. Purpose	6
Section IV: Eligibility	7
A. Eligible Applicants	7
B. Requirements for agencies not currently receiving VOCA funding	8
C. Ineligible Agencies	8
D. VOCA Federal Eligibility Requirements	9
E. Comply with VOCA Match Requirements (not applicable for tribal nations)	10
F. Availability and duration of funding	11
G. Award amount and number of awards	11
H. Condition of awards	11
Section V: Information Specific to VOCA Funding	12
A. Purpose	12
B. Priority Areas	12
C. Direct Services	13
Section VI: Project Criteria	13
Section VII: General Application and E-Grant Guidelines	15
A. General Application Instructions	15
B. Technical assistance regarding ODOJ CVSSD E-Grants is available.	15
Section VIII: Monitoring and Reporting Requirements	15
A. Grant Monitoring	15
B. Default	16
C. Reporting Requirements	16
D. Reporting Dates	18
E. Unspent and de-obligation of grant funds	19
Section IX: Submission Information	19
Section X: Review of Application and Award Decisions	19
A. Application Review Process	19
B. Application Scoring	21
Section XI: Reservation of Rights	23
Section XII: Review of Award Decision	24
A. Informal review	24
B. Formal review	24

Appendix A: Training Requirements for Staff, Volunteers, Interns, Board of Directors, and Leaders.....25

Appendix B: Glossary of terms26

Section I: Resources for this Application

Throughout this document, the Oregon Department of Justice Crime Victim and Survivor Services Division is referred to as ODOJ CVSSD.

The ODOJ CVSSD E-Grant Application Instructions provide guidance for each line item in the application. The Instructions can be found on the landing page on the Forms Menu in the E-Grants Application.

The [ODOJ CVSSD E-Grant Applicant User Guide](#) answers questions about navigating the system.

New to E-Grants? Watch a recorded training webinar about E-Grants.

[E-Grants Training with ASL](#)

[E-Grants Training without ASL](#)

[VOCA Allowable and Unallowable Costs](#): This document describes what these grant funds can and cannot be used for.

The [VOCA Subaward Management Handbook](#) discusses general program requirements and restrictions relating to the administration of all federal VOCA Assistance subawards funded through the Oregon Department of Justice, Crime Victim and Survivor Services Division (ODOJ CVSSD).

See [Appendix B](#) for Glossary of Terms.

Amendments To the Application

ODOJ CVSSD may amend the 2026-2028 VOCA Culturally Specific & Culturally Responsive Program Competitive Grant Funds Request for Applications (RFA). Amendment(s) are posted on the ODOJ CVSSD E-Grants system as a document link on the forms menu of the application.

Applicants are responsible to enter and save all application information in the ODOJ CVSSD E-Grants system. ODOJ CVSSD accepts no responsibility for applicants who miss or fail to provide information in the VOCA Culturally Specific & Culturally Responsive Program Competitive Grant Application and the E-Grants system.

Applicants may submit formal requests for clarification of a provision in this RFA. Requests must be submitted by email or telephone to the Fund Coordinator listed below. Requests must be received by August 7, 2026 to be considered. ODOJ CVSSD will promptly respond to each formal request for clarification. Formal requests for clarifications received after this date may or may not receive a response based on the sole discretion of ODOJ CVSSD.

ODOJ CVSSD may also informally respond to applicants' questions with responses that do not affect the provisions of the 2026-2028 VOCA Culturally Specific & Culturally Responsive Program Competitive Grant Application.

Videoconference Informational Meeting

Attendance is Required to be Eligible to Apply

Select one of the two options below

Date	Time	Link
Tuesday, July 28, 2026	10:00-11:30 am PDT	Join ZoomGov Meeting https://www.zoomgov.com/j/1658000739?pwd=Z3zBlwrOoYj4ah9ZI3GMn1L7rZrbdb.1 Meeting ID: 165 800 0739 Passcode: 912726
Thursday, July 30, 2026	3:00-4:30 am PDT	Join ZoomGov Meeting https://www.zoomgov.com/j/1659861662?pwd=9yak8vE7TTyJx58vxmiLPUCE4Mv9Ez.1 Meeting ID: 165 986 1662 Passcode: 723667

Key Dates

Date	Activity
July 21, 2026	Request for applications (RFA) released
July 28 & 30, 2026	RFA informational teleconference
August 7, 2026	Requests for changes/amendments to the application due
August 10, 2026	Final changes/amendments to the application posted
August 25, 2026	Application due through ODOJ CVSSD E-Grants
August 26–September 14, 2026	Application Review by ODOJ CVSSD and External Reviewers
September 15, 2026	Award Recommendations to ODOJ CVSSD Advisory Committee
September 16, 2026	Award Recommendations to Attorney General for Approval
September 21-30, 2026	Award Announcements
October 1, 2026	2026-2028 VOCA Culturally Specific Culturally Responsive Program Competitive Grant award period begins

Contact Information

Questions about this RFA and VOCA should be directed to Marjorie Glick:

Fund Coordinator	Phone	E-mail
Marjorie Glick	971-239-8338	marjorie.glick@doj.oregon.gov

E-Grant specific questions can be directed to Mackenzie Gray:

Fund Coordinator	Phone	E-mail
Mackenzie Gray	503-378-5647	mackenzie.e.gray@doj.oregon.gov

Grant Specialist	Phone	E-mail
Terri Johnson	503-378-4548	Terri.R.Johnson@doj.oregon.gov

Section II: Requirements for all ODOJ CVSSD Funds

ODOJ CVSSD has established universal requirements for any application for state and federal grant funds administered by ODOJ CVSSD. These requirements include:

A. ELIGIBILITY

To be eligible for this funding through ODOJ CVSSD, applicants must meet all eligibility criteria listed in Section IV of this RFA.

B. COMMON REQUIREMENTS

1. Provide meaningful access to effective services supported by ODOJ CVSSD funds

All applicants must have written plans or other materials to describe how they provide meaningful access to effective services. At minimum, plans must describe how the applicant will:

- Provide timely information to victims/survivors for them to make informed decisions about their situation.
- Provide timely information to victims/survivors on how to apply for Crime Victim Compensation.
- Provide services at no cost to victims/survivors, and guarantee that services are voluntary for victims/survivors.
- Design and deliver services that are victim/survivor-centered and trauma-informed and will create safe and welcoming environments.
- Engage in planning and coordination of services with other providers *in advance* of working together to assist victims/survivors.
- Follow a referral process that cares for and serves the best interest of victims/survivors. Referrals must ensure that victims/survivors feel supported while being connected to other services. Referrals are “warm hand-offs” not “drop-offs”.
- Establish policies and procedures that create a solid foundation for providing effective victim services.

2. Engage people and communities to build awareness, trust, and understanding, and to strengthen relationships.

All applicants must have written plans or other materials to describe how they engage the people they serve and their surrounding communities to build awareness, trust, and understanding, and to strengthen relationships. At minimum, plans must describe how the applicant will:

- a. Gather insights from and learn about the people and communities who have the most needs.
- b. Get community input from all kinds of people who might seek victim/survivor services.
- c. Tap into local networks and engage in peer-to-peer dialogue to share knowledge and resources.
- d. Involve leadership and staff in developing and implementing plans for engagement and community feedback.
- e. Build awareness within the community about victim/survivor rights, protections, and services.

3. Confidentiality and Advocate-Victim Privilege

Such requirements are mandated by state and federal law and required by ODOJ CVSSD. The laws are considered best practice to protect victim privacy and are consistent with other confidentiality provisions. See also specific sections of this RFA regarding state and federal funds and ODOJ CVSSD's Advocate Privilege and Confidentiality Requirements at <https://www.doj.state.or.us/crime-victims/for-grantees/advocate-privilege-and-confidentiality-requirements>

4. Effective Services and Sound Administrative and Financial Management

Applicants must demonstrate that the program is effectively delivering services that are meaningfully accessible to all survivors and effectively managing the administrative and financial resources of the organization. This includes:

- a. Plans that describe how the applicant provides meaningful access to effective services per Section II.B.
- b. Administrative and financial risk assessments are completed and submitted with this application.
- c. Financial and progress reports are True, accurate, timely, and complete financial and progress reports.
- d. Participation in ODOJ CVSSD conducts regular monitoring (Financial Report Verifications, Administrative & Financial Desk Reviews, and Site Visits).
- e. True and accurate financial records kept in accordance with Generally Accepted Accounting Principles (GAAP) and federal Uniform Guidance.

5. Training

All grant-funded staff, volunteers/interns, and board/governing body members are trained as appropriate as outlined in this RFA.

6. Compliance with Relevant State and Federal Laws (as applicable at the time of this award)

Applicants must comply with relevant federal and state laws. These include civil rights laws and regulations prohibiting discrimination in federally assisted programs or activities (i.e., Civil Rights Act of 1964, Equal Employment Opportunity Act of 1972, Americans with Disabilities Act of 1990, Limited English Proficiency guidelines), state insurance requirements, and Uniform Guidance 2 CFR Part 200.

7. Compliance with Fund Specific Guidance in this RFA.

C. POSSIBLE OUTCOMES OF NON-COMPLIANCE

ODOJ CVSSD is responsible for ensuring that a subrecipient is in compliance with the general or specific terms and conditions of an award. If a determination of non-compliance is made, ODOJ CVSSD will take one or more of the following actions in accordance with 2 CFR Part 200 and the ODOJ CVSSD grant agreement.

1. Perform additional project monitoring.
2. Establish corrective action plan(s) to address areas of concern.
3. Require the subrecipient to obtain technical or management assistance.
4. Place special conditions on subrecipient with moderate to high risk assessment scores.
5. Require payments as reimbursements rather than advance payments.
6. Perform monthly check-ins with fund coordinator.
7. Require monthly financial or progress reporting, or supplemental reports as requested by the fund coordinator.
8. Temporarily withhold cash payments pending correction of a deficiency.
9. Disallow all or part of the cost of an activity or action not in compliance.
10. Wholly or partially suspend or terminate the award.
11. Withhold further awards for the project or program.
12. Take other remedies that may be legally available.

Section III: VOCA Culturally Specific & Culturally Responsive Program Competitive Grant Application Overview

A. INTRODUCTION

The Oregon Department of Justice Crime Victim and Survivor Services Division (ODOJ CVSSD) is the State Administrative Agency (SAA) for Victims of Crime Act (VOCA) grant programs as authorized by ORS 147.231. Created as part of VOCA, the Crime Victims Fund is made up entirely of fines, fees, and other monetary penalties paid by federal criminal offenders, not from tax dollars.

The Crime Victims Fund established by VOCA is a major funding source for victim services throughout Oregon. VOCA was passed by Congress and signed into law by President Reagan on October 12, 1984. This Act serves as the central source of federal support providing direct services to victims of all types of crimes. VOCA funds are granted annually to each State by the U.S. Department of Justice, Office for Victims of Crime (OVC). As the SAA, ODOJ CVSSD sub-grants funds to victim service organizations throughout the state.

ODOJ CVSSD recognizes cultural competence and cultural proficiency as critical to delivering meaningful access to services for victims within marginalized and oppressed communities. The goal of this funding is to support culturally proficient programs offering victim and survivor services accessible to the broadest array of marginalized and oppressed communities across Oregon.

Culturally Specific Organization

A nonprofit, nongovernmental organization or Tribal program that primarily serves a specific underserved population and has demonstrated experience and expertise providing culturally appropriate services to that specific underserved population. The organizational culture of a culturally specific organization, reflects in

its staff, programs, operations, activities and materials, aligning with the values of the community it serves. The organization should have a board of directors and staff that is reflective of the culturally specific community it serves. Through this grant, only Culturally Specific Organizations are eligible to apply for funding to provide Culturally Specific Services to the population they primarily serve.

Non-Culturally Specific Organization

Non-Culturally Specific Organizations may have a program that is specifically focused on providing culturally proficient services to a specific marginalized or oppressed community. Through this grant, Non-Culturally Specific Organizations are eligible to apply for funding to provide a Culturally Responsive Program.

Organizations proposing projects to provide a culturally specific or culturally responsive program will identify the specific population(s) they propose to serve.

Ethnic, Racial & Religious Minorities

- | | |
|--|--|
| <ul style="list-style-type: none"> o Black/African American o American Indian/Alaska Native o Asian o Pacific Islander o Hispanic/Latino o Multiracial o Communities of Color o Middle Eastern/ North African Immigrant/Refugee | <ul style="list-style-type: none"> o Eastern European Immigrant/Refugee o Immigrant and Refugees o Undocumented Immigrant/Migrant Farmworkers o Non-English Speakers o Muslim o Jewish o Ethnic, Racial & Religious Minorities Other: _____ |
|--|--|

Gender Identity, Expression & Sexual Orientation

- | | |
|---|---|
| <ul style="list-style-type: none"> o Gender Identity and Expression:
Transgender/Gender Nonconforming o Sexual Orientation:
Lesbian/Gay/Bisexual/Etc. | <ul style="list-style-type: none"> o Male Victims of DV/SA o Gender Identity, Expression & Sexual Orientation Minority Other:
_____ |
|---|---|

Abilities & Limitations

- | | |
|--|---|
| <ul style="list-style-type: none"> o People with developmental disabilities o People living with mental health conditions o People experiencing addictions o People experiencing houselessness o People with physical limitations | <ul style="list-style-type: none"> o Deaf or Hard of Hearing o Blind or Low Sighted o Deaf & Blind (Hard of hearing & low sight) o Abilities & Limitations Other:
_____ |
|--|---|

Please Note: Non-Culturally Specific Organizations submitting an individual application to provide a culturally responsive program are required to maintain a [Memorandum of Understanding](#) with a Culturally Specific Organization that is representative of the population to be served by the project

B. PURPOSE

Culturally Specific & Culturally Responsive Program Competitive Grant: This competitive application will fund Culturally Specific and Culturally Responsive Programs that serve a specific underserved,

marginalized, or oppressed community by providing culturally specific and responsive victim and survivor services.

Culturally Specific organizations provide a safe and trusted environment for underserved, marginalized and oppressed communities to access support services.

This funding is intended to support the costs to an organization/agency/program to provide direct services to individual victims and survivors of crime. Organizations applying to provide a Culturally Specific or Culturally Responsive Program for victims and survivors of crime may provide crisis intervention, safety planning, case management, and emotional support. Personal identifying information will not be collected about the clients served with funds allocated from this grant.

Within the application, organizations may include funding for staff salary & personnel costs, travel, training, office supplies, postal supplies, printing & copying, communication and equipment rental as it directly relates to the funded project. Funds may also be included for rent, capital outlay, indirect/de minimis costs or administrative costs. These amounts will need to be prorated to only cover costs associated with the funded project.

Applications may also include funding for emergency services for crime victims in response to needs arising from their victimization. This may include assistance with food, shelter, clothing, and transportation. This emergency assistance would be distributed by the culturally specific or culturally responsive program directly.

ODOJ CVSSD will not approve the use of Subawards in this application for funding.

Section IV: Eligibility

A. ELIGIBLE APPLICANTS

VOCA specifies that an organization/agency/program must provide services to victims of crime and be operated by a public agency or nonprofit organization, Native American Tribe/organization, or a combination of such agencies or organizations to be eligible to receive VOCA funding.

The primary purpose of the VOCA victim assistance grant program is to extend and enhance services to victims of crime. The VOCA Federal Guidelines define services as those efforts that:

1. Respond to the emotional and physical needs of crime victims;
2. Assist primary and secondary victims of crime to stabilize their lives after victimization;
3. Assist victims to understand and participate in the criminal justice system; and
4. Provide victims of crime with a measure of safety and security.

For the purposes of this program, a crime victim is “a person who has suffered physical, sexual, financial, or emotional harm as a result of the commission of a crime.” This includes victims of federal crime.

VOCA established eligibility criteria that must be met by all organizations/agencies that receive VOCA funds for providing services to victims of crime. Subrecipients shall abide by any and all additional criteria or reporting requirements established by ODOJ CVSSD.

- In addition to a victim service organization/agency/program, there are many other public and nonprofit organizations/agencies that have components which offer services to crime victims. These organizations/agencies/programs are eligible to receive VOCA funds if the funds are used to expand or enhance the delivery of crime victims' services:
- Nonprofit organization/program providing direct services to crime victims. A nonprofit organization/program must be duly incorporated and registered under Oregon statutes, unless it is a tribal governing body or a local chapter of a national tax-exempt victim service organization (i.e., Mothers Against Drunk Driving, Parents of Murdered Children);
- Public (government) agencies, such as criminal justice agencies, including law enforcement, prosecutor offices, courts, corrections departments, probation and parole authorities for victim services that exceed the boundaries of their mandate. For example, a police department may use VOCA funds to provide crime victim services that exceed a law enforcement agency's official normal duty, such as a victim crisis response unit. Regular law enforcement duties, such as crime scene intervention, questioning of victims and witnesses, investigations of the crime, and follow-up activities **may not** be paid with VOCA funds;
- Native American tribes/organizations providing services to victims of crime;
- Public and private nonprofit institutions of higher education;
- Religious-affiliated organizations; provided that services are offered to all crime victims without regard to religious affiliation and receipt of services is not contingent upon participation in a religious activity or event; and
- Hospital and emergency medical facilities offering crisis counseling, support groups, and/or other types of direct victim services.

VOCA has established that all organizations/agencies/programs must be able to provide victims with meaningful access to services which includes appropriately responding to an initial crisis call and/or disclosure, offering services that are responsive to a victim's status and identity, and connecting victims to partner organizations, as needed.

B. REQUIREMENTS FOR AGENCIES NOT CURRENTLY RECEIVING VOCA FUNDING

If you are a new applicant or do not currently receive ODOJ CVSSD grant funds you must:

1. Register in the ODOJ CVSSD E-Grant system at www.CVSSDegrants.com. Please see the ODOJ CVSSD [E-Grant Applicant User Guide](#) on Gaining Access to Oregon ODOJ CVSSD E-Grants to walk through the process.
2. Please allow 24 hours to process your registration.
3. You will be asked to provide additional information as requested below. This information will be provided on Form I: Attachments to Upload.
 - a. **Non-Profit Organizations Only**
 - Most recent Statement of Financial Position (Balance Sheet)
 - Date of most recent submission of IRS Form 990
 - b. **Government-based Organizations Only**
 - Most recent Statement of Financial Position (Balance sheet).

C. INELIGIBLE AGENCIES

Some public and nonprofit organizations that offer services to crime victims are not eligible to receive VOCA victim assistance funding. These organizations include, but are not limited to, the following:

1. Federal Agencies: This includes U.S. Attorneys' Offices and FBI Field Offices. Receipt of VOCA funds would constitute an augmentation of the federal budget with money intended for state agencies. However, private, nonprofit organizations that operate on federal land may be eligible recipients of VOCA victim assistance grant funds.
2. In-Patient Treatment Facilities: For example, those designed to provide treatment to individuals with drug, alcohol, and/or mental health-related conditions.

D. VOCA FEDERAL ELIGIBILITY REQUIREMENTS

Eligible applicants must submit a grant application demonstrating their continued compliance with the VOCA federal requirements. VOCA Eligibility Requirements provides additional information for each requirement and asks that the organization's/agency's authorized official certifies the applicant meets the VOCA eligibility requirements which include:

1. The organization/agency is operated by a public agency or a nonprofit organization;
2. The organization/agency demonstrates a documented history of providing effective services to victims of crime or can demonstrate the organizational capacity to provide the proposed services;
3. The organization/agency can show substantial financial support from sources other than the Crime Victims Fund or VOCA;
4. The organization/agency can demonstrate the use or intended use of volunteers;
5. The organization/agency must have the capacity to adhere to the confidentiality or privacy information requirements;
6. The organization/agency must provide services to victims of federal crimes on the same basis as to victims of crimes under State or local law;
7. The organization/agency shall provide direct services regardless of a victim's participation in the criminal justice process. Victim eligibility under this program for direct services is not dependent on the victim's immigration status;
8. The organization/agency shall not charge victims for VOCA funded services;
9. The organization/agency shall meet the VOCA match requirement (federal regulations exclude Tribal Nations from this matching requirement);
10. The organization/agency shall promote coordinated public and private efforts to aid crime victims within the community; and
11. The organization/agency shall assist victims in applying for Crime Victims' Compensation.

In addition to the requirements listed above, all VOCA subrecipients are expected to:

- a. Comply with Federal Rules Regulating Grants.** Subrecipients must comply with the applicable provisions of VOCA, the Program Guidelines, and the requirements of the [Office of Justice Programs Financial Guide](#), which includes maintaining appropriate programmatic and financial records that fully disclose the amount and disposition of VOCA funds received. Appropriate records may include: financial documentation for disbursements; daily time and attendance records specifying time devoted to allowable VOCA victim services; client files; the portion of the project supplied by other sources of revenue; job descriptions; contracts for services; and other records which facilitate an effective audit.
- b. Maintain Civil Rights Requirements.** The ODOJ [CVSSD Civil Rights Requirements](#) provides information and links that will assist subrecipients in complying with three mandatory federal processes. These include:
 - Civil rights laws and regulations prohibiting discrimination in federally assisted programs or activities;

- Limited English Proficiency (LEP) guidelines (as applicable at the time of this award); and,
- Equal Employment Opportunity Plans (EEOP) (as applicable at the time of this award). Non-profit organizations and Tribal Nations are exempt from the EEOP requirements but must complete the EEOP form included as a Grant Agreement Exhibit.

These processes include notification of nondiscrimination policy, responding to discrimination complaints, and civil rights training and are required of subrecipients of VOCA funding through ODOJ CVSSD.

Civil Rights Training Certification is required to be updated every two years and uploaded in E-Grants before the grant agreement is signed.

- c. **Comply with the Assurances and Certifications.** Subrecipients must meet the terms of the Certified Assurances and other federal rules regulating grants, including non-supplanting and the Certifications regarding lobbying, debarment, suspension and other responsibility matters, and drug-free workplace requirements.
- d. **Comply with the Federal Funding Accountability and Transparency Act (FFATA) of 2006.** As of January 1, 2009, all recipients of Federal VOCA funds, and their sub-contractors, must comply with the Federal Funding Accountability and Transparency Act (FFATA) of 2006. All successful applicants will be required to acquire registration with the System for Award Management (SAM), if you have not already done so. SAM is the repository for standard information about federal financial assistance applicants, recipients, and sub-recipients. Information about SAM registration procedures can be accessed at: [SAM.gov](https://sam.gov).
- e. **Obtain a Unique Entity ID.** All successful applicants are required to obtain a federal Unique Entity ID, if you do not already have one. The SAM-generated Unique Entity ID becomes the official identifier for doing business with the U.S. Government.

If your entity is registered in the system your Unique Entity ID has already been assigned and is viewable in [SAM.gov](https://sam.gov). If new, you must register your entity to do business with the U.S. government.

- It can take up to 4 weeks to receive your Unique Entity ID.
- Reach customer support at a single [helpdesk](#) for all Unique Entity ID and entity registration issues.

E. COMPLY WITH VOCA MATCH REQUIREMENTS (NOT APPLICABLE FOR TRIBAL NATIONS)

VOCA normally requires each project include a matching contribution of 25% (cash or in-kind) of the actual VOCA grant funds awarded and must be derived from nonfederal sources/funds. These funds may include state or local funds, foundation grants, private donations of cash, services or goods, etc.

ODOJ CVSSD will waive all required match in full effective October 1, 2026 - September 30, 2028, unless given other direction from OVC.

F. AVAILABILITY AND DURATION OF FUNDING

The grant cycle for the 2026-2028 VOCA Culturally Specific & Culturally Responsive Program Grant will be twenty-four (24) months. The grant period is October 1, 2026, through September 30, 2028.

Awards are contingent upon the availability of appropriated funds through the US Department of Justice, Office for Victims of Crime.

G. AWARD AMOUNT AND NUMBER OF AWARDS

Total Funding Available through this RFA: \$1,100,000.00.

Applicants may request up to \$220,000.00 for the 2-year award period. Applicants should carefully consider the resources needed to successfully implement the proposed project and present a realistic budget that accurately reflects project costs.

H. CONDITION OF AWARDS

1. Incomplete or Nonconforming Applications

The State of Oregon reserves the right to reject any or all grant proposals, to waive informalities and minor irregularities in proposals received, and to accept any portion of the proposal or all items proposed, if deemed in the best interest of the State of Oregon to do so. Failure of the applicant to provide information requested in the application shall be the responsibility of the applicant agency/program and may result in disqualification of the applicant. NOTE: The fact that an applicant meets eligibility requirements and applies for eligible services does not guarantee grant funding.

2. Timely Completion of Grant Award Documents

All grant awards are made conditional upon the subrecipient's timely completion of grant award documents. Funds are not considered obligated and will not be transferred until all required grant award documents have been signed by the organization's/agency's Authorized Signer and/or the Board Chair or County Chair designee and Financial Officer. If all required grant award documents are not completed by an applicant within three months of the notice to the applicant of the intended award, ODOJ CVSSD may withdraw the award and has the authority to reallocate the conditionally awarded funds.

Before the ODOJ CVSSD will issue an award or release a payment, required reports for all existing awards issued by ODOJ CVSSD must be completed. The schedule for reporting requirements across all funds is located on the ODOJ CVSSD website. [Important Grant Reporting Dates - Oregon Department of Justice \(state.or.us\)](https://www.odoj.or.us/cvssd/important-grant-reporting-dates-oregon-department-of-justice-state.or.us)

3. Conditional Awards

- a. All grant agreements issued by ODOJ CVSSD include requirements that must be satisfied by both parties to the agreement. In addition, ODOJ CVSSD may include additional conditions when circumstances exist that require a further showing of subrecipient's ability to successfully manage an award. Examples of such additional conditions include, but are not limited to, a requirement of more frequent reporting to assure timeliness and accuracy, or additional reports to document that subrecipient is successfully addressing an area of concern. When additional conditions are included in a grant agreement, the subrecipient's failure to satisfy those conditions shall be governed by the default and termination provisions included in the agreement.
- b. The applicant will be notified that the applicant's award will be finalized, and the sub-award

documents are executed only if the additional conditions are satisfied in a timely manner. The notice shall specify the conditions to be satisfied by the applicant and the date by which each condition must be satisfied. If the conditions are satisfied within the prescribed time frame, the award will then be finalized, and award documents can be executed. Applicants who do not satisfy award conditions by the date specified shall be notified in writing that the conditions have not been satisfied and the conditional award has been withdrawn.

4. Payment of Awards

All payments are contingent upon funds being appropriated and available for distribution.

VOCA payments are quarterly and made on a reimbursement basis, meaning that grant funds are paid to the subrecipient agency/organization after expenditures have been made. Payments to subrecipients are made when ODOJ CVSSD approves submitted quarterly financial reports, accompanied by all required progress and statistical reports due for the corresponding reporting period. Payments will not be issued if there are past due reports. Sample language as to the payment of VOCA awards and the conditions precedent to payment are included in the sample ODOJ CVSSD VOCA Grant Agreement which can be viewed on the [Victims of Crime Act \(VOCA\) Assistance Fund - Oregon Department of Justice \(state.or.us\)](https://www.state.or.us/cvssd/voca/VictimsofCrimeActVOCAAssistanceFund.htm).

Section V: Information Specific to VOCA Funding

A. PURPOSE

The primary purpose of the VOCA victim assistance grant program is to extend and enhance services to victims of crime. The VOCA Federal Guidelines define services as those efforts that:

1. Respond to the emotional and physical needs of crime victims;
2. Assist primary and secondary victims of crime to stabilize their lives after victimization;
3. Assist victims to understand and participate in the criminal justice system; and
4. Provide victims of crime with a measure of safety and security (e.g., boarding-up broken windows, replacing or repairing locks).

For the purposes of this program, a crime victim is “a person who has suffered physical, sexual, financial, or emotional harm as a result of the commission of a crime.” This includes victims of federal crime.

B. PRIORITY AREAS

In order to comply with the conditions of the Victims of Crime Act of 1984, Office for Victims of Crime (OVC) requires states to allocate at least 10% of its annual VOCA assistance grant to victim services in the following priority categories: domestic violence, child abuse, sexual assault, and previously underserved victims of violent crime. An additional 10% of VOCA funds are allocated to general victim services as determined by the ODOJ CVSSD Advisory Committee.

As defined by Office for Victims of Crime, an underserved crime victim is a victim of a violent or other traumatic act that is criminal in nature, as defined by state, tribal, military, or federal statute, who does not receive adequate services and support or who lacks understanding of, or access to, statutorily or constitutionally defined legal rights. Victims are considered underserved by the type of crime they have experienced (e.g., victims of elder abuse) or the demographic characteristics of the crime victim (e.g.,

LGBTQIA2S+ victims) or both (e.g., victims who are members of racial or ethnic minorities). Underserved victims may differ between jurisdiction, but some examples of victim populations often underserved may include but are not limited to non-English speaking residents; persons with disabilities; American Indian/Alaskan Native victims; adults molested as children. Victim services may be available in a community but may not be provided in a culturally responsive manner, may not be accessible, or may be complicated by overlapping or complex jurisdictional issues.

C. DIRECT SERVICES

VOCA funds are intended to provide direct services to victims and survivors of crime; direct services are those activities that directly benefit individual crime victims and survivors. Services include, but are not limited to, crisis intervention services; emergency services such as temporary shelter for crime victims and survivors; support services that may include mental health therapy; criminal justice related services; assisting crime victims and survivors with managing practical problems created by the victimization such as acting on behalf of the victim/survivor with creditors and employers; assisting crime victims and survivors with applying for compensation benefits, and providing opportunities for victims and survivors to meet with perpetrators, if so requested by the victim/survivor. VOCA funds may also be used for salary, fringe benefits, and training for staff positions that provide direct services, and operating expenses essential to providing direct services.

Please note that VOCA funds cannot be used to raise the public's consciousness or to educate regarding victim issues. Funds can be used to promote public awareness of services available and how to access program assistance, and to identify and refer crime victims and survivors to needed services.

Section VI: Project Criteria

The primary purpose of the VOCA funds is to support the provision of direct services to victims of crime. Access to VOCA funding improves the response to crime and violence by enhancing the capacity of service providers and allied professionals to better meet the emerging needs of victims. The following outlines the requirements to apply for this VOCA Culturally Specific & Culturally Responsive Program Competitive Grant funding opportunity.

Through this request for application, ODOJ CVSSD seeks to increase access to culturally appropriate services for underserved, marginalized and oppressed communities by funding eligible culturally specific programs and culturally focused programs.

CULTURALLY SPECIFIC PROGRAM: Means a program that is designed to meet the needs of victims from a specific, broadly defined, cultural community. The dominant organizational culture of a culturally specific program, including staff, programs, operations, activities and materials, reflect the culture and values of a specific community. The organization should have a board of directors, or advisory board, and staff that is reflective of the culturally specific community it serves.

CULTURALLY SPECIFIC ORGANIZATION: Means a nonprofit, nongovernmental organization or Tribal program that primarily serves members of a specific underserved population and has demonstrated experience and expertise providing culturally appropriate services to members of that specific underserved population. The dominant organizational culture of a culturally specific organization, including staff, programs, operations, activities and materials, reflect the culture and values of a specific community. The

organization should have a board of directors and staff that is reflective of the culturally specific community it serves.

NON-CULTURALLY SPECIFIC ORGANIZATION: Means a nonprofit, non-governmental organization, or governmental organization that does not primarily serve members of a specific underserved, marginalized and oppressed population, and the organization's board, staff, programs and operation do not represent a specific cultural community.

CULTURALLY RESPONSIVE PROGRAM: Means a program that is designed to meet the needs of victims from a specific, broadly defined, cultural community. The primary organizational culture of a culturally responsive program, including staff, programs, operations, activities and materials, reflect the culture and values of a specific community. The organization should have an advisory board and staffing that is reflective of the culturally specific community it serves.

Non-Culturally Specific Organizations, including existing community and government-based victim advocacy agencies, are eligible to apply for funding to provide a culturally responsive program **ONLY** if they are able to meet the criteria for a culturally responsive program.

CULTURALLY RESPONSIVE PROGRAM CRITERIA

Culturally Responsive Programs must:

1. Demonstrate the organization's capacity to provide culturally proficient services to the specific underserved, marginalized and oppressed community.
2. Provide an [MOU](#) outlining collaboration with a Culturally Specific Organization(s) serving the same population.
3. Provide a training plan to be implemented in support of the program staff and volunteer advocates specific to Culturally Specific Training and Cultural Competencies. Training may be provided by the partnering Culturally Specific Organization outlined in the MOU above or provided by other Culturally Specific Organizations.
4. Ensure program staff and volunteers have knowledge or experience relevant to the community to be served.
5. Have or recruit a culturally specific advisory board of 3 or more representatives of the population to be served. This advisory board must act to inform the design of the program and help guide the program's service implementation ensuring incorporation of the population's values, behaviors, expectations and norms.

Applicants currently receiving grant funding through ODOJ CVSSD for a program focused on an underserved, marginalized, and oppressed population will need to provide a comprehensive description of how additional funding will reach additional populations not being reached through current funding.

Applicants applying for funding to provide a culturally specific or culturally responsive program will identify which population(s) they are proposing to serve.

All services and activities proposed by the applicant and all costs incurred by VOCA-funded projects must be allowable under VOCA's Federal Program Guidelines. See [VOCA Allowable and Unallowable Costs and Services](#) for a list of allowable and unallowable services and activities.

Section VII: General Application and E-Grant Guidelines

The following instructions are intended to guide the applicant in completing the 2026-2028 VOCA Culturally Specific & Culturally Responsive Program Continuation Grant Application.

A. GENERAL APPLICATION INSTRUCTIONS

1. Applicants already registered in ODOJ CVSSD E-Grants must review and update the organization or Tribal Nation's contact and member profile information. This includes deactivating staff no longer associated with the organization. This process should be completed prior to initiating the application. Please refer to the [E-Grants Applicant User Guide](#) to assist you through the registration process.
2. Applications must be completed and submitted entirely through the ODOJ CVSSD E-Grants system. The forms section is where the majority of the work for an application is completed and where documents are uploaded. All forms must be complete with no error messages before submitting the application. Remember to click "SAVE" frequently. Applicants must change the status of the application to "Application Submitted" when all forms are complete, and all errors are corrected.
3. The application is due on **August 25, 2026, by 4:59 pm Pacific Daylight Time**. Late applications will not be accepted.
4. ODOJ CVSSD has the right to make or deny an award without prior communication with the applicant.
5. By submitting an application, an applicant agrees to comply with all ODOJ CVSSD Grant Agreement requirements.

B. TECHNICAL ASSISTANCE REGARDING ODOJ CVSSD E-GRANTS IS AVAILABLE.

1. Application Instructions are attached on Forms Menu.
2. The [ODOJ CVSSD E-Grants Applicant User Guide](#)
3. Contact your Fund Coordinator for assistance with the application contents.
4. Contact the Agate Software Help Desk for system technical assistance, which is available Monday – Friday 5am to 5pm, Pacific Daylight Time, at 1-866-449-1425 or email azhelpdesk@agatesoftware.com.
5. All required documents for this application are found in ODOJ CVSSD E-Grants.
6. The ODOJ CVSSD E-Grants system allows applicants to check the status of each form and when it was last saved. As each form is saved, the system will inform applicants if there are errors. Applicants are unable to submit an application until all errors are corrected.
7. Do not attach or upload documents to the Forms pages that are not requested unless otherwise directed by ODOJ CVSSD.

Section VIII: Monitoring and Reporting Requirements

A. GRANT MONITORING

ODOJ CVSSD monitors awards for compliance with applicable federal and state guidelines. The process ODOJ CVSSD follows to monitor awards are found in the [ODOJ CVSSD Grant Monitoring Policy](#), the [VOCA Subaward Handbook](#), and the [ODOJ CVSSD Grant Agreement](#). ODOJ CVSSD will monitor awards

to determine if subrecipients are 1) providing the services outlined in their grant applications, and 2) following their own established program policies and procedures. ODOJ CVSSD accomplishes monitoring objectives through a variety of techniques including:

- Application reviews and modifications
- Supplemental conditions of the ODOJ CVSSD grant agreement
- Financial and administrative risk assessments
- Financial and progress reports
- Financial report verifications
- Reviews of policies and procedures governing organizations' financial and administrative management
- Conducting virtual interviews with and in-person visits to subrecipient organizations and programs to evaluate program effectiveness

Monitoring may also include technical assistance and support for organizations seeking to improve services and to develop fiscal, operational, and programmatic capacity.

B. DEFAULT

All ODOJ CVSSD grant agreements provide that grantees who fail to meet any of the reporting requirements included in this section (financial, narrative, and/or statistical) shall be considered in default under the agreement. In such a case, ODOJ CVSSD has the right to pursue remedies outlined in Section II.C of this RFA., the ODOJ CVSSD Grant Monitoring Policy, and in the ODOJ CVSSD grant agreement.

C. REPORTING REQUIREMENTS

Reporting for this application will be done through the ODOJ CVSSD E-Grants system, and as appropriate, in Office for Victims of Crime (OVC) Performance Measures Tool (PMT) online system. See the reporting schedule at the end of this section. Details on reporting in the OVC PMT online system will be provided when awards are final.

1. Financial Reporting

- a. Subrecipients must submit a Quarterly Financial Report form, as described in the sample VOCA Grant Agreement. All accompanying progress reports for the quarter must be submitted in order for payment to be made.
- b. In addition to any specified conditions, subrecipients must adhere to the financial guidelines set forth in the fund specific ODOJ CVSSD Grant Agreement.

2. Narrative Reporting Requirements

Narrative reports will be submitted quarterly in a Progress Report through E-grants. See required reporting dates below.

a. Quarterly Progress Reports

Subrecipients must submit a quarterly progress report in the E-grant system on project goals, objectives, target output numbers and outcomes every quarter. Quarterly narrative questions will include, but will not be limited to:

- Demonstrate how community partners increased capacity to identify, refer, and support victims/survivors from the identified population.
- Share how partnerships between culturally specific organizations and other community providers have improved coordination and access to services.

b. VOCA Annual Report Questions

Federal regulations require that each subrecipient must submit an annual narrative summary. Narrative reports are not a substitute for other specifically required report information (i.e.,

reporting staff turnover, approval of specific expenditures, etc.). The narrative will be completed in ODOJ CVSSD E-Grants and will include the following information pertinent to the annual reporting period ending September 30th of each year:

- Any new issues that hinder victim assistance programs in assisting crime victims in applying for crime victim compensation;
- Efforts to promote coordinated services;
- Efforts to serve federal crime victims;
- Notable activities to improve the delivery of services (i.e., needs assessments, training, etc.);
- At least one anecdote or case history illustrating ways in which VOCA funds have been used to assist crime victims; and
- Emerging issues or trends.

3. Statistical Reporting Requirements

ODOJ CVSSD's Grant Agreement requires that subrecipients report statistical data on a quarterly basis in the OVC PMT. Access the [OVC PMT Subrecipient Data Report](#) .

All statistical data must be as accurate as possible. Therefore, subrecipients must be able to distinguish between new and ongoing clients, on at least a monthly basis, to make collection for the correct reporting period easier. It is essential that the proper data be collected and reported.

4. Reporting on Goals & Objectives

Subrecipients are required to report progress achieved on performance measures. CVSSD has developed a logic model that all applicants will be required to use, including a list of required outputs and outcomes.

Required Outputs:

- Number of unique victims/survivors who received one or more VOCA-allowable services supported, in whole or in part, by VOCA Culturally Specific funding during the reporting period.
- Number of unique victims/survivors accessing services for the first time.
- Number of outreach and awareness activities.
- Number of community trainings provided.

Required Outcomes:

- Victims/survivors report increased access to culturally responsive victim services.
- Victims/survivors report reduced barriers to obtaining needed support services.
- Victims/survivors report increased safety, knowledge of resources, and confidence in accessing community systems.
- Victims/survivors report increased confidence in accessing court systems or criminal justice processes.
- Victims/survivors report that services were culturally responsive and respectful of their identities, traditions, language, and lived experiences.
- Victims/survivors report increased trust in victim service providers.

5. Reporting on ODOJ CVSSD Common Outcome Measures

All VOCA subrecipients are required to collect feedback on services provided using prescribed common outcome measures listed below. The client feedback will not be tied to the specific,

VOCA funded project, but rather to all victim services provided by the program. Programs are asked to collect client feedback from at least 10% of appropriate clients with the goal of a 90% positive response.

Subrecipients are only obligated to survey appropriate clients and should specify which clients will be surveyed via an internal, agency policy. For example, no clients in crisis would be appropriate, whereas clients receiving follow-up services may be more appropriate. Programs may use Client Feedback Forms already in use in their agency. However, all programs are required to include the following measures that will be common across all VOCA funded programs:

“The program provided me with services that helped me make informed choices about my situation.”

In addition, programs must ask the following appropriate two discipline specific measures:

For programs serving primarily **victims of domestic violence and sexual assault**:

1. After working with this agency, I have some new ideas about how to stay safe.
2. After working with this agency, I know more about resources that may be available, including how to access them.

Grant recipients are required to report client responses collected by one of three types of services provided: 1) clients receiving shelter services; 2) clients receiving support group services; and 3) clients receiving non-shelter based advocacy and other services. Agencies **do not** have to collect evaluations from all three groups.

For programs serving **all types of victims of crime** (including Prosecutor Based Victim Assistance Programs):

1. As a result of the information I received from the Victim Assistance Program, I better understand my rights as a victim of crime.
2. The information given to me by the Victim Assistance Program helped me better understand the criminal justice system process as it relates to my case.

For programs serving primarily **victims of child abuse**:

1. The program staff treated my family with sensitivity and respect.
2. The program staff was supportive in helping me to access recommended treatment services for my child and family.

D. REPORTING DATES

All reports will be submitted electronically through the ODOJ CVSSD E-Grants or OVC PMT system according to the following schedule. Detailed information on quarterly reporting will be provided in the Award Grant Agreement.

Due January 31	Due April 30	Due July 20	Due October 31
EGrants Financial Report Progress Report OVC PMT Statistical Data	EGrants Financial Report Progress Report OVC PMT Statistical Data	EGrants Financial Report Progress Report OVC PMT Statistical Data	EGrants Financial Report Progress Report OVC PMT Statistical Data

E. UNSPENT AND DE-OBLIGATION OF GRANT FUNDS

Grant awards for the period October 1, 2026 – September 30, 2028, will not be extended beyond the two (2) year award period. Any unspent funds will be de-obligated.

Section IX: Submission Information

VOCA Culturally Specific & Culturally Responsive Program Competitive Grant applications MUST be submitted through the ODOJ CVSSD E-Grant system. For instructions on how to submit your application, please review the “Submitting your Application” section of the ODOJ CVSSD [E-Grants Applicant User Guide](#).

The VOCA Culturally Specific & Culturally Responsive Program Competitive Grant Application is Due:

August 25, 2026, by 4:59 pm PDT

When applications are submitted, they are entered into a “read-only” status & cannot be changed.

At the deadline time, e-grants will lock the system and will no longer accept applications.

Late applications will not be considered for funding.

Section X: Review of Application and Award Decisions

A. APPLICATION REVIEW PROCESS

This is a competitive application process. ODOJ CVSSD will conduct an impartial review of the applications received in response to this RFA. The Review Teams consisting of ODOJ CVSSD Advisory Board members, government and community partners, and subject-matter experts will review, evaluate, score, and rank each application. The final Review Team ranking is presented to the ODOJ CVSSD Advisory Committee. The ODOJ CVSSD Advisory Committee makes final recommendations to ODOJ CVSSD for funding. ODOJ CVSSD presents the Advisory Committee’s recommendations to the Oregon Attorney General for final approval.

The ODOJ CVSSD Staff and Review Teams will review, evaluate and score applications on the completeness, quality, and applicability of their content in the following steps:

- Step 1: Evaluation of Minimum Qualifications (Pass/Fail)
- Step 2: Evaluation of Application by Fund Coordinators and review, scoring, and ranking by external Review Teams.
- Step 3: Funding recommendations made to the ODOJ CVSSD Advisory Committee.
- Step 4: Oregon Attorney General approves funding recommendations.
- Step 5: Selection and Notification

Funding Priority

Priority points (5) will be given to Culturally Specific Organizations who meet minimum application qualifications. Addressing this priority is one of many factors that ODOJ CVSSD considers in making funding decisions. Receiving priority consideration does not guarantee funding.

Step 1: Evaluation of Minimum Qualifications

VOCA Culturally Specific Organization & Culturally Responsive Program Grant applications will be internally reviewed by ODOJ CVSSD fund coordinators for Minimum Qualifications (MQ), on a pass/fail basis, to determine if the application meets the Minimum Application Qualifications. All forms A-R are required to be completed.

Applicant's failure to comply with the instructions or to submit a complete application may result in the application being deemed non-responsive. Only those applications determined to be responsive to the Minimum Qualifications shall be considered for further review and scored by the Review Teams as detailed in Step two.

Step 2: Evaluation of Applications

Up to one hundred (100) standard points will be awarded to each application based on the Scoring Table provided below.

The Review Teams will score all applications according to how the applicant provided a comprehensive response to each of the questions in Form K. Reviewers will also evaluate if the applicant presents a realistic budget that accurately reflects project costs and if the budget credibly represents the resources needed to successfully implement the proposed project. Components of Form K, Project Description, Form M, Goals and Objectives, and Forms N-P, will be evaluated to ensure alignment with the project description and considered in the scoring.

The Review Team members will first assign standard points. Standard points assigned by each reviewer shall be added together and divided by the total number of Review Team members to compute an average score for the application. The application must receive a minimum average score of 75 to be considered for funding.

Step 3: Recommendations to Advisory Committee: ODOJ CVSSD Fund Coordinators will present the Review Team's recommendations for funding to the ODOJ CVSSD Advisory Committee. The Advisory Committee makes final recommendations to ODOJ CVSSD for funding.

Step 4: Review and Approval of Oregon Attorney General: ODOJ CVSSD makes a final recommendation to the Oregon Attorney General. The Oregon Attorney General is not obligated to make any grant award as a result of this RFA.

Step 5: Selection and Notification: Approved applicants are notified of the award and work with an ODOJ CVSSD Fund Coordinator to complete any required modifications.

B. APPLICATION SCORING

Standard Points	Point Basis
25 points	Project Description- Purpose of the Application • Correct program type based on organization type. • Provides a comprehensive description of why this project is needed and how it will address the service gaps and community needs for the population to be served; must be supported by local statistics/data. • Addresses pertinent cultural barriers to accessing services for this population. • Provides a comprehensive description of the current level of all culturally specific and responsive services provided by the applicant to the targeted population; must include service strategies, and collaborative partnerships. • Provides a comprehensive description of current challenges this population experiences accessing services from dominant culture organizations; challenges may include prejudice, hate crimes, bias incidents and other pertinent challenges experienced by this population. • Provides a comprehensive description of how the organization has historically provided services to clients who are identified as victims of crime; including: any referrals to other support services, explanation of current community need, barriers to the community for engaging with crime victim services within traditional settings, and description of the organization's capacity for engaging with underserved populations that are victims of crime. • Provides a comprehensive description of culturally specific support services that are available within the area services will be provided. This may include other culturally specific programs also focusing on this specific population. If there are no culturally specific support services available within the organization's area, applicant describes the challenges experienced by this population as it relates to lack of available culturally specific support services. • Components of Form M, Project Specific Goals, Objectives, Activities, and Performance Measures will be reviewed and evaluated to ensure this section aligns with the demonstrated challenges to accessing services for this population. This evaluation will be incorporated into the scoring of this section.
30 points	Project Description – What Will Be Done • Comprehensively describes what steps their organization will take to start-up and implement the project, including, as appropriate, steps for hiring and/or training staff, developing/expanding relationships with key stakeholders, conducting outreach, etc. OR Comprehensively describes steps the organization will take to continue an established culturally responsive program or continue victim services within a culturally specific organization.

Standard Points	Point Basis
	• Provides a comprehensive description of the VOCA allowable services that will be offered to address the culturally specific barriers to accessing services within mainstream organizations for the population their program will serve. • Provides a comprehensive description of the organization's unique qualifications and previous accomplishments working with this specific population and in providing the specific, VOCA-allowable, direct service activities. • Provides a comprehensive description of how the project's proposed services will address the intersectional needs of clients who identify in another underserved population categories as listed below: ○ Racial, Ethnic or Religious Minorities ○ LGBTIQ+ ○ Abilities and Limitations • Indicates all collaborations with, and referrals to, other culturally specific organizations, specifically addressing their organization's capacity for providing culturally appropriate services to their clients who identify in the other population categories. • Provides a comprehensive outline of their program's plan for outreach to the population they are applying to serve. This should include efforts for outreach, community education, and engagement to members of this population not currently accessing your organization. These activities could include providing brochures, presentations on available resources to other organizations serving this population, providing information tables at public and cultural events, and participation in local domestic violence and sexual assault awareness events. Describes the geographical region the outreach, education, and engagement will encompass. • Provides a comprehensive description of community partnerships or collaborations necessary to implement the project. Describes any MOU with other organizations if applicable. • Describes the organization's strategy for sustaining the project services after grant funding ends.
30 points	Project Description – Who Will Implement the Project • Provides a comprehensive description of what staff (FTE) will be involved in implementing the project activities. Describes the experience, training, and expertise of existing staff and what skills and experience will be sought after for staff filling the funded position(s). Describes the activities that will be assigned to each designated project staff. • Briefly describes the culturally specific qualifications of project staff to provide services to the population for which they are applying, fully describes community partnerships or collaborative working relationships that will be essential for enhancing their project services and meeting the needs of the specific population(s). Their response should include their organization's level of

Standard Points	Point Basis
	collaboration with each community partner. • If applicable, has included a Memorandum of Understanding (MOU). This is required ONLY for organizations applying to provide a Culturally Responsive program. MOU establishes partnership with one or more community partners and clearly outlines roles and responsibilities between the parties to support the goals and objectives of funded project. • Proposed Contracts include clear responsibilities between the parties and properly establishes and executes contracts for ancillary goods or services. ODOJ CVSSD will not approve the use of Subawards in this competitive application.
15 points	Project Budget and Budget Summary • All elements of the proposed budget are directly related to the project. • Budget items reasonably support the project activities. • FTE of the staff position(s) corresponds with the project description and staff roster. • FTE salary and personnel expenses are explained thoroughly and calculations are accurate. • Budgeted items are appropriate for the services described in the project description. • Budgeted items are allowable according to VOCA guidelines.

Section XI: Reservation of Rights

Reservations of rights

ODOJ CVSSD reserves the right to:

1. Seek clarifications of each application, and/or award a grant contract without further discussion of the proposals submitted;
2. Reject any and all applications received by reason of this request, or to negotiate separately in any manner necessary to serve the best interest of the public;
3. Determine, in their sole discretion, whether a proposal does or does not, substantially comply with the requirements of this VOCA RFA; and
4. Waive any minor irregularity, informal or non-conformance, with the provisions or procedures of this RFA.

Section XII: Review of Award Decision

A. INFORMAL REVIEW

Applicants may request informal feedback and technical assistance regarding their grant application any time **after** receiving notification of the award decision. Contact your ODOJ CVSSD Grant Fund Coordinator for additional information regarding this process.

B. FORMAL REVIEW

- An applicant has a right to a review of the award decision with regard to its application.
- Each applicant will be informed of this review procedure at the time a decision is made regarding its application.
- No applicant will be subject to reprisal for seeking a review of an award decision.
- An applicant may request a review, by written request, to ODOJ CVSSD within seven (7) calendar days after receiving notification of the award decision.
- When ODOJ CVSSD is notified that an applicant has requested an award decision review, a meeting will be scheduled for the applicant to meet with the ODOJ CVSSD Grant Fund Coordinator and with up to three (3) members of the ODOJ CVSSD Advisory Committee. Every effort will be made to hold this meeting within 14 calendar days of receipt of the review request.
- The ODOJ CVSSD Grant Fund Coordinator will notify the applicant of the meeting outcome/decision within five (5) working days after the meeting is held.
- If the matter at hand is not resolved through the above-described procedure, the applicant may request a review of the issue by the Oregon Attorney General or designee. The applicant shall make a written request for such a review to the Director of ODOJ CVSSD within seven (7) calendar days following notification of the results of the meeting described in the preceding paragraph.
- Every effort will be made to have a final decision by the Oregon Attorney General or designee within 14 calendar days of receipt of the request.

Appendix A: Training Requirements for Staff, Volunteers, Interns, Board of Directors, and Leaders.

Subrecipients of funding from the Oregon Department of Justice, Crime Victim and Survivor Services Division (ODOJ CVSSD) must comply with training requirements for the delivery of services to victims and survivors.

A subrecipient is required to provide a minimum of 40 hours of training to its staff and volunteers. A subrecipient is also required to provide a minimum of 12 hours of training to its leadership.

Leadership for non-profit organizations is defined as the Board of Directors. For programs housed within a multi-service organization, leadership is defined as an advisory board made up of a subset of the Board and/or other individuals designated to provide oversight of the program.

Leadership for a Tribal Nation is defined as leaders designated with the responsibility for oversight of the grant funded activities. Leadership may include Tribal Council members, designated Tribal Leaders, the Program Coordinator, or other advisory body.

Additional Culturally Specific Trainings are required for non-culturally specific organizations applying for funding through this grant.

The ODOJ [CVSSD Subrecipient Training Requirements Guide](#) provides a list of training required for all VOCA grant funded staff, project volunteers, and Board of Directors/Leadership. This guide also includes links to a variety of training opportunities to meet the above-mentioned requirements.

A. Staff

VOCA funded staff who will be working directly with victims and survivors are required to complete a minimum of 40 hours of foundational direct service-related training prior working independently with victims & survivors. The 40 training hours should include foundational training for direct services and population and culturally specific related topics.

If awarded, applicants who are new to ODOJ CVSSD VOCA funding will be asked to submit a 40-hour training plan for ODOJ CVSSD approval that covers topics relevant to the funded staff position(s).

All VOCA funded staff providing direct services are required to complete ODOJ CVSSD [Crime Victims' Compensation](#) (CVC) training every two (2) years. Additionally, VOCA funded staff are encouraged to complete ODOJ [CVSSD Address Confidentiality Program](#) training.

Applicants are encouraged to include projected staff training costs in their grant budget. These costs can include applicable registration fees, lodging, meals and mileage. See www.gsa.gov for per diem rates.

All agency/program staff **not** providing direct service should minimally be informed on the basics of providing services to victims of crime.

B. Volunteers and Interns

Volunteers and interns providing VOCA funded direct services are required to successfully complete the same foundational training as VOCA funded staff. Organizations may submit a training plan for ODOJ CVSSD approval that covers topics relevant to specific volunteer position(s), which should

include training outlined in the ODOJ [CVSSD Subrecipient Training Requirements Guide](#).

The **Volunteer/Intern Coordinator/Supervisor** will develop a training plan that consists of a minimum of 40 hours based upon the needs of the program and volunteers. It is the responsibility of the Coordinator/Supervisor to document what training is completed for each individual volunteer/intern. Volunteers and Interns NOT providing direct services should minimally be informed on the basics of providing services to victims of crime.

C. Board of Directors and Leaders

Each non-profit organization or Tribal Nation will identify the individual or group with direct responsibility for the victim services program.

The designated leadership that provides oversight to the grant funded program may include members of the Board of Directors, Tribal leaders, the program supervisor, or an Advisory Board/Committee and are expected to attend an orientation that provides the information they need on their role in the organization. Additionally, the designated leadership shall complete a minimum of 12 hours of training. Training should include at a minimum: board rules & responsibilities, core victim services, confidentiality, civil rights and population and culturally specific related topics. Ongoing training in the areas of service provided by your agency is strongly encouraged. Training can be presented over several months, through annual meetings, self-study with debriefing, etc., however, it must be documented.

Appendix B: Glossary of terms

This glossary defines terms found within this application that are common to the application.

ACCESS TO SERVICES: Means the degree to which a service is available to as many people as possible and the ability of people to benefit from a system or entity. To ensure meaningful access to services for all victims of crime across the State, programs must be able to appropriately respond to requests for assistance (ie: application of compensation claims, child abuse medical assessments, provide victim rights information, etc.). In addition, those agencies whose primary services are focused on a specific area of victim assistance must be able to directly link victims whose needs may be beyond their expertise to the appropriate community partner agency/program. Access to services is measured through outcomes.

Access barriers for underserved, marginalized, oppressed communities may include complexity of application process; administrative barriers; language, literacy and culture; transportation and logistical barriers (hrs. of operation, word of mouth communication can limit access for small and newer communities); climate of fear and mistrust.

Approaches to improving accessibility could include assistive technology, adaptive technology, primary language materials, interpretation services, mobility access, sight access, hearing access, transportation assistance, etc.

COLLABORATION: Means a mutually beneficial and well-defined relationship entered into by two or more organizations to achieve common goals. This relationship includes a commitment to mutual relationships and goals, a jointly developed structure and shared responsibility; mutual authority and accountability for success; and sharing of resources and rewards.

CRIME VICTIM OR VICTIM OF CRIME: Means a person who has suffered physical, sexual, financial and/or emotional harm as the result of the commission of a crime.

CULTURALLY SPECIFIC ORGANIZATION: Means a nonprofit, nongovernmental organization or Tribal program that primarily serves members of a specific underserved population and has demonstrated experience and expertise providing culturally appropriate services to members of that specific underserved population. The primary organizational culture of a culturally specific organization, including staff, programs, operations, activities and materials, reflects the culture and values of a specific community. The organization should have a board of directors or steering committee and staffing that is reflective of the culturally specific community it serves.

CULTURALLY RESPONSIVE PROGRAM: Means a program that is designed to meet the needs of victims from a specific, broadly defined, cultural community. The dominant organizational culture of a culturally responsive program, including staff, programs, operations, activities and materials, reflect the culture and values of a specific community. The organization should have an advisory board and staffing that is reflective of the culturally specific community it serves.

CULTURALLY SPECIFIC PROGRAM: Means a program that is designed to meet the needs of victims from a specific, broadly defined, cultural community. The dominant organizational culture of a culturally specific program, including staff, programs, operations, activities and materials, reflect the culture and values of a specific community. The organization should have a board of directors and staffing that is reflective of the culturally specific community it serves.

CULTURAL PROFICIENCY: Cultural proficiency is the ability to work with individuals or communities whose culture is different from one's own or the dominant culture of the agency. It is the knowledge that culture impacts an individual's perspective – how they view the world and others, how they relate to others, and how they perceive themselves. Cultural proficiency includes respecting differences; relating to individuals as individuals (with an awareness of the influence of culture); genuine commitment to serve the individual's needs; and commitment to continuously learning about cultural differences, the cultures of others, and how culture influences each of us and our work together.

DIRECT SERVICE OR SERVICES TO VICTIMS OF CRIME: Means those services described in 42 U.S.C. 10603(d)(2), and efforts that – (1) Respond to the emotional, psychological, or physical needs of crime victims; (2) Assist victims to stabilize their lives after victimization; (3) Assist victims to understand and participate in the criminal justice system; or (4) Restore a measure of safety and security for the victim.

DISABILITY: A person is considered to have a disability under federal law if they have a physical or mental impairment which substantially limits one or more major life activities even with the help of medication or aids/devices. Some examples include AIDS, alcoholism, heart disease, and mental illness.¹

FEDERAL VICTIM OF CRIME: Means a victim of an offense in violation of a federal criminal statute or regulation, including, but not limited to, offenses that occur in an area where the federal government has jurisdiction, whether in the United States or abroad, such as Indian territory, national parks, federal buildings and military installations.

¹ <https://adata.org/faq/what-definition-disability-under-ada>

FISCAL OFFICER: The person in the agency/program who is legally responsible for reporting on the financial activities of the organization. This person also ensures that fiscal records comply with Generally Accepted Accounting Principles (GAAP), VOCA guidelines and all other fiscal requirements as stated by ODOJ CVSSD.

GOVERNING BODY: Means a group of people (community leaders, board of directors, county commissioners, Tribal leaders, etc.) who formulate policy and direct the affairs of an agency/program in partnership with the managers.

INFORMED CONSENT: Informed consent refers to a victim's carefully considered and informed decision to permit the disclosure of confidential information. Victims must understand that the decision to disclose confidential information is theirs alone. Victims must understand the alternatives to disclosure (i.e., is it possible to get the benefits or assistance sought without signing a release?) and the risks and benefits of disclosure. Before signing a release of information, the victim should have a clear understanding of exactly what information will be released, for what purpose, and how, when and with whom it will be shared. The victim should also know how to revoke the release of information.

INTERSECTIONALITY: The interconnected nature of social categorizations such as race, class, and gender as they apply to a given individual or group, regarded as creating overlapping and interdependent systems of discrimination or disadvantage.

INTIMATE PARTNER VIOLENCE: The Centers for Disease Control and Prevention describes the term intimate partner violence (IPV) as physical violence, sexual violence, stalking and psychological aggression (including coercive acts) by a current or former intimate partner. An intimate partner is a person with whom one has a close personal relationship that can be characterized by the following: emotional connectedness; regular contact; ongoing physical contact and/or sexual behavior; identify as a couple; familiarity and knowledge about each other's lives. The relationship need not involve all of these dimensions. Examples of intimate partners include current and former spouses, boyfriends or girlfriends, dating partners or sexual partners. IPV can occur between heterosexual or same-sex couples and does not require sexual intimacy. [CDC Violence Prevention](#).

MEANINGFUL ACCESS TO SERVICES: Means an agency/program must be able to provide victims with meaningful access to services which includes appropriately responding to an initial crisis call and/or disclosure, offering services that are responsive to a victim's status and identity, and connecting victims to partner organizations, as needed.

PEOPLE WHO ARE UNDERSERVED: These are populations that experience barriers related to access to prevention and intervention resources and services. The term "underserved populations" includes populations underserved because of geographic location, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alien status, or age), and any other population determined to be underserved by the U.S. Secretary of Health and Human Services.

POPULATION SPECIFIC ORGANIZATION: Means a nonprofit, non-governmental agency/program or Tribal program that primarily serves members of a specific underserved population AND has demonstrated experience and expertise providing targeted services to members of that specific underserved population.

POPULATION SPECIFIC PROGRAM WITHIN A LARGER ORGANIZATION: Means a program

within a nonprofit, nongovernmental organization or Tribal governmental program entity that primarily serves members of a specific underserved population AND has demonstrated experience and expertise providing targeted services to members of that specific underserved population.

POPULATION SPECIFIC SERVICES: Means victim-centered services that address the safety, health, economic, legal, housing, workplace, immigration, confidentiality, or other needs of victims that are designed primarily for, and are targeted to, a specific underserved population. Population Specific Services can be the sole focus of an agency/program or can be a program within a larger organization. Some services may identify one population specific community; others may serve multiple population specific communities simultaneously. Service delivery models will differ based on needs and experiences of the community.

RECIPIENT: A non-federal entity (Oregon Department of Justice, Crime Victim and Survivor Services Division – ODOJ CVSSD) who receives a federal award directly from a federal awarding agency (Office for Victims of Crime - OVC), to carry out an activity under a federal program (Victim of Crime Act - VOCA).

RELEASES OF INFORMATION must be written, informed, and reasonably time-limited:

WRITTEN: A release must be in writing. If a release is given orally in a rare emergency situation, the victim's identity must be verified and the victim must sign the written release as soon as possible. A separate form should be used for each agency or individual to whom a victim is authorizing a release of information. In other words, a "blanket" release that authorizes the release of information to several different agencies or individuals at once is inappropriate. Release forms should contain:

- Description of the information to be released (a victim may choose to allow some, but not all, of their information to be released);
- The name of the agency designated to receive the information;
- The purpose of the release;
- The duration of the release;
- The date the release is signed;
- An explanation that the release of information can be revoked by the victim.

REASONABLY TIME-LIMITED: Whether a release is "reasonably time-limited" is determined in relation to the victim's individual circumstances and needs. The length of time that a release is effective should be the minimum length necessary under the circumstances and should be tied to the service the victim is requesting. 15 to 30 days is the recommended best practice. A balance should be reached between the inconvenience of signing a new release and the benefits of protecting victim confidentiality. It is recommended to err on the side of getting new releases that are up-to-date in terms of what information can be released and to whom. Only the specific information authorized in the release form may be shared. Information revealed by a victim after a release was signed or that was not authorized in the original release may not be disclosed without completion of a new release.

SUBRECIPIENT: Applicant program that receives a subaward from the federal grant recipient, then becomes the subrecipient of that federal award upon signing the sub-award agreement.

TRIBAL ORGANIZATION: A recognized governing body of any Indian tribe, to include any legally established organization of Indians which is controlled, sanctioned, or chartered by such governing body.