Created: January 2025 Revised: November 10, 2026

Grantee Training Requirements

This document lists training that is (1) required for all CVSSD grants and (2) required for your specific grant fund.

Grantees must develop training plans that meet the requirements outlined below and are relevant to the services provided and populations served by the grantee.

What if my agency receives a grant that is not listed here?

If your grant fund is not listed in this document, then your agency is only required to complete the training under **All Grants**. ALL CVI grants follow the training guide in the CVI RFA.

What if my agency receives more than one of the grant funds listed here?

If you have multiple grants listed in this document, your agency is required to complete the training listed for *each* grant fund, plus the training under **All Grants**.

** Some training links may be temporarily unavailable. Contact your fund coordinator for training options.

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All Grant Funds

Funding Focus: All Grant Funds			
Who is required	**Topic**	**When/Frequency**	**Source**
All CVSSD Funded Staff, Project Volunteers, and Board of Directors/ Leadership	Civil Rights	All staff and volunteers must complete the full CVSSD online training and complete at least one module of the OCR Online Training within 6 months. Training is completed 1x every two years.	CVSSD Civil Rights & Grants Training - English CVSSD Civil Rights & Grants Training – Spanish Office of Civil Rights (OCR) Online Training
All CVSSD Funded Staff	Crime Victims Compensation Program (CVC)	All grant-funded staff must attend CVSSD-sponsored Crime Victims' Compensation (CVC) training at least once every four years. This must be completed within the first six months of employment. Grant-funded programs must ensure that all direct service staff receive training on CVC.	CVSSD Crime Victims Compensation CVSSD Crime Victims Compensation for Child Advocacy Centers

Funding Focus: All Grant Funds			
Who is required	**Topic**	**When/Frequency**	**Source**
All organizations are **encouraged** to have at least one staff complete.	Address Confidentiality Program (ACP)	Victim Advocates who are looking to become a Certified ACP Application Assistant must complete this training for certification and repeat it for recertification every two years.	CVSSD Address Confidentiality Program Training

CAMI MDT and CACF

CAMI and CACF Funding Focus: Child Abuse Multidisciplinary Teams			
Who is required	**Topic**	**When/Frequency**	**Source**
All MDT Members and Personnel Conducting Child Abuse Investigations and Interviews	Karly's Law	Annually	Karly's Laws Training (Oregon Child Abuse Solutions)
All MDT Members and Personnel Conducting Child Abuse Investigations and Interviews	Risk assessment, Dynamics of child abuse, Child sexual abuse, and rape of children, and Forensic interviewing	1x and ongoing as appropriate for the member's role	Training satisfying the requirement should be appropriate to the MDT member's role. See OCAS Training and Resource Guide for suggestions.

CAMI and CACF Funding Focus: Child Abuse Multidisciplinary Teams			
Who is required	**Topic**	**When/Frequency**	**Source**
Designated Medical Professionals	Conducting Medical Assessments		Training in conducting child abuse assessments See OCAS Training and Resource Guide and National Standards of Accreditation for Children's Advocacy Centers (2023 Edition) for suggestions.
Child Forensic Interviewers	Child Forensic Interviewing	Before Conducting a Child Forensic Interview*	Oregon Child Forensic Interview Training (OCFIT) (Oregon Child Abuse Solutions) **See also* Forensic Interviewer Onboarding
Nonprofit Board of Director Members of Organizations Administering Funds on Behalf of MDTs	Training should include: Board Rules & Responsibilities, Civil Rights, Confidentiality, DEI. Core Victim Services, and Any other training specified in current RFA(s).	12 hours within the first year. Training beyond the initial 12 hours should be on-going.	Rights, Roles and Responsibilities as a Nonprofit Officer Statutes and Rules Governing Oregon Nonprofits

CFA

CFA Funding Focus: Government-based			
Who is required?	**Topic**	**When/Frequency**	**Source**
All CFA funded staff	Successfully complete 40 hours of system-based victim advocacy training.	Completion is required within the first year of the CFA grant cycle	NOVA Victim Assistance Academy Offered 2x a year; Fall program is offered as a Hybrid Model. Trauma Informed Oregon Contact CVSSD Fund Coordinator for recommended modules. Office for Victims of Crime Training & Technical Assistance Victim Assistance Academy Contact CVSSD Fund Coordinator for recommended modules.

CFA Funding Focus: Government-based			
Who is required?	**Topic**	**When/Frequency**	**Source**
Volunteers and interns supporting the CFA Grant and providing direct services	Successfully complete the online Office for Victims of Crime (OVC), Victim Assistance Training (VAT) during CFA grant cycle. Alternatively, the volunteer/intern supervisor may develop a training plan to consist of a minimum of 40 hours based upon the needs of the program and volunteers. Volunteers and interns not providing direct service should minimally be informed on the basics of providing services to victims of crime.	Completion is required during the grant cycle and before providing direct services.	Office for Victims of Crime Training & Technical Assistance Victim Assistance Academy

ODSVS

ODSVS Funding focus: Provision of advocacy services to survivors of domestic and sexual violence. Recipients of ODSVS funds include Tribal Nations victim services programs and non-profit organizations.			
Who is required?	**Topic**	**When/Frequency**	**Source**
Staff – Direct Service OR Volunteer – Direct Service	Core Services All direct service staff must complete a minimum of 40 hours of direct service-related training before working independently with victims & survivors.	Prior to working independently with victims & survivors. Training beyond the initial 40 hours should be on-going.	Oregon Coalition Against Domestic & Sexual Violence (OCADSV) Online Training Trauma Informed Oregon Contact CVSSD Fund Coordinator for recommended modules. Sexual Assault Specific Advocate Certification Training - Oregon Sexual Assault Task Force

ODSVS Funding focus: Provision of advocacy services to survivors of domestic and sexual violence. Recipients of ODSVS funds include Tribal Nations victim services programs and non-profit organizations.			
Who is required?	**Topic**	**When/Frequency**	**Source**
Staff – Non-direct Service OR Volunteer - Non-direct Service	Core Services All staff not providing direct service should minimally be informed on the basics of providing services to victims of crime.	Training content and number of training hours for staff and volunteers not providing direct services is at the discretion of the organization or program.	Oregon Coalition Against Domestic & Sexual Violence (OCADSV) Online Training Trauma Informed Oregon Contact CVSSD Fund Coordinator for recommended modules. Addressing the Root Causes of Violence and Abuse - Oregon Sexual Assault Task Force

ODSVS Funding focus: Provision of advocacy services to survivors of domestic and sexual violence. Recipients of ODSVS funds include Tribal Nations victim services programs and non-profit organizations.			
Who is required?	**Topic**	**When/Frequency**	**Source**
Board of Directors	Training should include: Board Rules & Responsibilities, Core Victim Services, Confidentiality, Civil Rights, and DEI.	All Board members must complete a minimum of 12 hours within the first year. Training beyond the initial 12 hours should be on-going.	Oregon Coalition Against Domestic & Sexual Violence (OCADSV) Online Training OR Addressing the Root Causes of Violence and Abuse - Oregon Sexual Assault Task Force OCADSV Privilege and Confidentiality (English) OR OCADSV Privilege and Confidentiality (Spanish) Statutes and Rules Governing Oregon Nonprofits AND Rights, Roles and Responsibilities as a Nonprofit Officer

SASP

SASP Funding Focus: Nonprofit, nongovernmental or tribal organizations providing services to sexual assault survivors			
Who is required?	**Topic**	**When/Frequency**	**Source**
Staff – Direct Service OR Volunteer – Direct Service	Core Services All direct service staff and volunteers must complete a minimum of 40 hours of direct service-related training before working independently with victims & survivors.	Prior to working independently with victims & survivors. Training beyond the initial 40 hours should be on-going.	Oregon Coalition Against Domestic & Sexual Violence (OCADSV) Online Training Trauma Informed Oregon Contact CVSSD Fund Coordinator for recommended modules. Sexual Assault Specific Advocate Certification Training - Oregon Sexual Assault Task Force

SASP Funding Focus: Nonprofit, nongovernmental or tribal organizations providing services to sexual assault survivors			
Who is required?	**Topic**	**When/Frequency**	**Source**
All grant funded SASP staff that provide direct services	Advanced Sexual Assault Training (minimum of 24 hours) Training on Population and Culturally Specific Services and Practices may substitute for a portion of the required Advanced Sexual Assault Training hours.	Complete training within 24 months prior to start of SASP grant. Complete training hours within the first 6 months of the grant or within 6 months of the hire date (if not completed prior to the grant starting).	See the ***SASP Training Requirement and Resources*** on the Grant Funds - SASP page on the CVSSD website for a list of training and webinar options.
Designated Population Specific Lead and Liaison/ Population Specific Core Team members	Population and Culturally Specific Services and Practices Training (minimum of 24 hours) * Required if organization does not meet the criteria of population specific program or a population specific program within a larger organization.	Complete training within 24 months prior to start of SASP grant. Complete training hours within the first 6 months of the grant or within 6 months of the hire date (if not completed prior to the grant starting).	See the ***SASP Training Requirement and Resources*** on the Grant Funds - SASP page on the CVSSD website for a list of training and webinar options.

SASP Funding Focus: Nonprofit, nongovernmental or tribal organizations providing services to sexual assault survivors			
Who is required?	**Topic**	**When/Frequency**	**Source**
Director/staff completing annual progress reports	Sample SASP Subgrantee Annual Progress Report Form - English OR - Español	1x and repeat as recommended	SASP (and STOP) How to Guide: Complete a Subgrantee Progress Report - English OR - Español SASP Subgrantee Reporting Form Instructions - English OR - Español SASP Formula: Completing a Subgrantee Report - Training Video

VAWA

VAWA Funding Focus: VAWA Competitive for Law Enforcement, Prosecution or Courts includes State, Government-based, Tribal or Nonprofit "applying for the benefit of Law Enforcement, Prosecution or Courts"			
Who is required?	**Topic**	**When/Frequency**	**Source**
Director/staff completing annual progress reports	STOP Formula Grant Program Annual Subgrantee Report Form – English OR - Spanish	1x and repeat as recommended	STOP (and SASP) How to Guide: Complete a Subgrantee Progress Report – English OR - Spanish STOP Formula Subgrantee Reporting Form Instructions – English OR - Spanish STOP Formula: Completing a Subgrantee Report – Training Video

Staff – Direct Service OR Volunteer – Direct Service	Core Services All direct service staff must complete a minimum of 40 hours of direct service-related training before working independently with victims & survivors.	Prior to working independently with victims & survivors. Training beyond the initial 40 hours should be on-going.	NOVA Victim Assistance Academy Offered 2x a year; Fall program is offered as a Hybrid Model. Trauma Informed Oregon Contact CVSSD Fund Coordinator for recommended modules. Office for Victims of Crime Training & Technical Assistance Victim Assistance Academy Oregon Coalition Against Domestic & Sexual Violence (OCADSV) Online Training Sexual Assault Task Force (SATF) OR Submit a 40-hour training plan for CVSSD approval that covers topics relevant to the STOP VAWA funded staff position(s).

VAWA: Nonprofit and Tribal Based

VAWA: Nonprofit and Tribal Based Funding Focus: Nonprofit and Tribal (community-based)			
Who is required?	**Topic**	**When/Frequency**	**Source**
Director/staff completing progress reports	STOP Formula Grant Program Annual Subgrantee Report Form – English OR - Spanish	1x and repeat as recommended	STOP (and SASP) How to Guide: Complete a Subgrantee Progress Report – English OR - Spanish STOP Formula Subgrantee Reporting Form Instructions – English OR - Spanish STOP Formula: Completing a Subgrantee Report – Training Video

VAWA: Nonprofit and Tribal Based Funding Focus: Nonprofit and Tribal (community-based)			
Who is required?	**Topic**	**When/Frequency**	**Source**
Staff – Direct Service OR Volunteer – Direct Service Training focus in approved project includes federal statutory purpose area 1 through 20 or approved training for Victim Services	Core Services All direct service staff must complete a minimum of 40 hours of direct service-related training before working independently with victims & survivors.	Prior to working independently with victims & survivors. Training beyond the initial 40 hours should be on-going.	NOVA Victim Assistance Academy Offered 2x a year; Fall program is offered as a Hybrid Model. Trauma Informed Oregon Contact CVSSD Fund Coordinator for recommended modules. Office for Victims of Crime Training & Technical Assistance Victim Assistance Academy Oregon Coalition Against Domestic & Sexual Violence (OCADSV) Online Training Sexual Assault Task Force (SATF)

VAWA: Nonprofit and Tribal Based Funding Focus: Nonprofit and Tribal (community-based)			
Who is required?	**Topic**	**When/Frequency**	**Source**
Board of Directors	Training should include: Board Rules & Responsibilities, Core Victim Services, Confidentiality, and Civil Rights. All other training specified in current RFA(s).	All Board members must complete a minimum of 12 hours within the first year. Training beyond the initial 12 hours should be on-going.	Office for Victims of Crime Training & Technical Assistance Victim Assistance Academy Statutes and Rules Governing Oregon Nonprofits Rights, Roles and Responsibilities as a Nonprofit Officer

VOCA: Government-Based

VOCA Funding Focus: Government-based			
Who is required?	**Topic**	**When (Frequency)**	**Source**
Director/staff completing VOCA progress reports.	Office for Victims of Crime Performance Management Tool (OVC PMT)	1x and repeat as recommended	CVSSD Performance Management Tool (PMT) Training

Staff – Direct Service OR Volunteer – Direct Service	Core Services All direct service staff must complete a minimum of 40 hours of direct service-related training before working independently with victims & survivors.	Prior to working independently with victims & survivors. Training beyond the initial 40 hours should be on-going.	NOVA Victim Assistance Academy Offered 2x a year; Fall program is offered as a Hybrid Model. Trauma Informed Oregon Contact CVSSD Fund Coordinator for recommended modules. Office for Victims of Crime Training & Technical Assistance Victim Assistance Academy https://www.regionalcacs.org/foundations-cac-familyadvocacy/ (24 hours that meets the National Children's Alliance training requirement).
Staff – Non-direct Service OR Volunteer - Non-direct Service	Core Services All staff not providing direct service should minimally be informed on the basics of providing services to victims of crime.	Training content and number of training hours for staff and volunteers not providing direct services is at the discretion of the organization or program.	Office for Victims of Crime Training & Technical Assistance Victim Assistance Academy

VOCA: Nonprofit and Tribal (Community-Based)

Funding Focus: Nonprofit and Tribal (community-based)			
Who is required?	**Topic**	**When/Frequency**	**Source**
Director/staff completing progress reports.	Office for Victims of Crime Performance Management Tool (OVC PMT)	1x and repeat as recommended	CVSSD Performance Management Tool (PMT) Training
Staff – Direct Service OR Volunteer – Direct Service	Core Services All direct service staff must complete a minimum of 40 hours of direct service-related training before working independently with victims & survivors.	Prior to working independently with victims & survivors. Training beyond the initial 40 hours should be on-going.	NOVA Victim Assistance Academy Offered 2x a year; Fall program is offered as a Hybrid Model. Trauma Informed Oregon Contact CVSSD Fund Coordinator for recommended modules. Office for Victims of Crime Training & Technical Assistance Victim Assistance Academy https://www.regionalcacs.org/foundations-cac-familyadvocacy/ (24 hours that meets the National Children's Alliance training requirement). Oregon Coalition Against Domestic & Sexual Violence (OCADSV) Online Training Sexual Assault Task Force (SATF)

Funding Focus: Nonprofit and Tribal (community-based)			
Who is required?	**Topic**	**When/Frequency**	**Source**
Staff – Non-direct Service OR Volunteer - Non-direct Service	Core Services All staff not providing direct service should minimally be informed on the basics of providing services to victims of crime.	Training content and number of training hours for staff and volunteers not providing direct services is at the discretion of the organization or program.	Office for Victims of Crime Training & Technical Assistance Victim Assistance Academy Oregon Coalition Against Domestic & Sexual Violence (OCADSV) Online Training
Board of Directors	Training should include: Board Rules & Responsibilities, Core Victim Services, Confidentiality, and Civil Rights. All other training specified in current RFA(s).	All Board members must complete a minimum of 12 hours within the first year. Training beyond the initial 12 hours should be on-going.	Office for Victims of Crime Training & Technical Assistance Victim Assistance Academy Statutes and Rules Governing Oregon Nonprofits Rights, Roles and Responsibilities as a Nonprofit Officer